



Department of
Administrative Services

Mike DeWine, Governor
Jon Husted, Lt. Governor

Matt Damschroder, Director

June 01, 2019

Mindy Altiero
maltiero@rf-works.com
RF-Works
2317 GOFF AVE
CLARKSBURG, WV 26301

RE: RF Works MCSA0022, Contract Renewal

Dear Mindy Altiero:

This letter is notice to you that the State intends to renew the above contract for the period of July 1, 2019 through June 30, 2021.

The renewal of the Contract will be effective on the later of July 1, 2019 or the date the State issues a purchase order under the Contract and is contingent upon continued compliance with all obligations agreed to in the Contract.

Thank you for your attention to this matter. Please do not hesitate to call Andrew Miller at 614-466-0206 if you have any questions.

Sincerely,

Matthew M. Damschroder
Director