

Talent Development Community

Enhancing Performance through Strategic Partnerships

TDC Steering Committee	
Date, Time and Location:	Wednesday, January 24, 2018 1:30 p.m. – 2:30 p.m. Rhodes Tower, Room 231
Facilitator:	Roderick Cheatham, Training Program Manager and TDC Lead
Attendees:	Roderick Cheatham, DAS; Stan Sikorski, DAS; Matt Dyer, OBM; Leslie Hannah, DAS; Debora Branham, DAS; Ryan Cairney, ODH; Abbie Frase, MCD; Cynthia Orr, JFS; Matt Gill, BWC, Cyndi Hill, BWC; Ray Justice, DAS, Cassandra Richards, DAS, Marcella Lee, MCD; Kiersten Taylor, MCD Intern

General Updates	<ul style="list-style-type: none"> • DAS-OPERS Retirement Education Event 5/10/18 - please share with your agencies: <ul style="list-style-type: none"> ○ Past few times have been standing room only. ○ Registration is through ELM. Will show up around April. ○ Three sessions for the day - How to Select a Retirement Plan (AM), Education Today for Retirement Tomorrow (mid-morning), and Ready to Retire - Pension to Healthcare (PM) • OCM Foundations Training DAS LPD Catalog Offering <ul style="list-style-type: none"> ○ Looking for instructors to teach the one-hour workshop. ○ Will be offered approximately three times over the fiscal year. ○ Will have a run-through (train the trainer) • Certificates - let Debora know if you didn't receive.
Strategic Plan Overview	<ul style="list-style-type: none"> • Reviewed vision, mission, purpose and five focus areas. • Reviewed key strategies for the five focus areas.
Sub-Committee Updates	<ul style="list-style-type: none"> • Performance Management <ul style="list-style-type: none"> ○ 10 Competencies at a time. ○ Held kickoff webinar last week. ○ Getting supervisor and employee names; will be working with them on the assessments. ○ Asking surveys to be taken and reviewed by Feb. 14. ○ Thinking of releasing new assessments approximately quarterly. • Communications <ul style="list-style-type: none"> ○ Next newsletter issue coming out soon - rough draft is ready and will be sent for peer review / feedback. • e-Learning and Technology

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- Working on identify WBTs available in ELM - have a list of about 13 that can be used/re-used by agencies.
- Will contact content owners to confirm they can be used.
- Jonathan working on standard template that they can be dropped into - courses will be repurposed to come out statewide via DAS; giving credit to those who created them.
- Sample topics: history of civil service, travel and expense, MS Word, Excel, etc.
- May also make trainings available on topics like human trafficking, active aggressor, etc.
- Will be working with DRC to update state's version of Barbara Warner Domestic Violence training
- BWC has basic math and English courses that could be used; being revised; will be ready in next few weeks; Matt to send to Stan.
- MCD is working on Windows 10 overview; Abby to send to Stan.
- ODH (Kate) may have items to share, too; Ryan to speak to her.
- Note - only annual training requirements (statewide) = ethics & securing the human. Some are required of every employee, but can be as they come on board. Agencies have specific requirements, too.

- Training & Development
 - Working on revising training materials based on feedback from pilot group (i.e. Instructional Skills Training).
 - Will get to DAS for review the week of the 5th through the 9th
 - Recruiting new trainers in February; have identified 6 to 8 people

- Collaborative Partnerships
 - Those who provide training through the catalog are encouraged to follow the same kind of evaluation questions. Striving for consistency across agencies. (Level 1, Level 2...)
 - Invited different schools in for presenting & promotion to state employees
 - Statewide employee education fair - did one in 2014 in Rhodes lobby with 8-10 colleges, UET. This time add EDF. Was during lunch hour(s). Tentative dates are held. Hearing room and lobby are booked for tentative dates. May have workshop from one of the colleges for a lecture.
 - Development Services Agency does one - Rod has call in to Stacia to talk more about it.
 - BWC will also have contact information and can share that with Rod based on their own education fairs.

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	<p>All Members: for July, begin thinking about:</p> <ul style="list-style-type: none"> • What can we do as a committee going forward? • Are you able to stay on for another year? <p>If you want to host a meeting at your location, either for the liaisons or for just the steering committee, let Rod know.</p> <p>Action Items</p> <ul style="list-style-type: none"> <input type="checkbox"/> Matt G.: Send Stan info on basic math & basic English courses <input type="checkbox"/> Matt G./Cyndi: Send Rod info on contact information for employee education fair <input type="checkbox"/> Abby F.: Send Stan info on Windows 10 training as it becomes available <input type="checkbox"/> Ryan C.: See if Kate at DOH has any e-Learning items to share with Stan <input type="checkbox"/> All: Upon receiving, review newsletter draft & provide feedback to Communications <input type="checkbox"/> All: Let Training & Development subcommittee know of any additional names for Instructional Skills Training trainers <input type="checkbox"/> All: For July, begin thinking about what we can do as a committee going forward; are you able to stay on another year? <input type="checkbox"/> All: Send Rod names if you have OCM trainers <input type="checkbox"/> All: Be sure to publicize DAS-OPERS session info to your agency <input type="checkbox"/> All: Be sure to publicize Lead Ohio: Inspirational Leaders to your agency
<p>Team Building</p>	<ul style="list-style-type: none"> • Ryan C. walked the group through a short team-building activity revolving around four questions <ul style="list-style-type: none"> ○ What makes you curious? ○ Where does your mind wonder when you're bored? ○ What makes you excited to say yes to a project? ○ Where do you go for a 2nd opinion on your work?
<p>Next meeting</p>	<p>TDC Liaison Webinar to be held on 2/22/18</p>