<table>
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<tr>
<th>Topic of the Month:</th>
<th>Communications</th>
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**Use Outlines to Improve Communication**
*By: Heide Abelli  
Video: 3 Minutes*

The best communications have a strong framework consisting of an outline, supporting points, and a conclusion.

**Keep Your Messages Clear and Concise**
*By: Lisa Bodell  
Video: 2 minutes*

Comedy serves as a useful example of simplicity in communication.

**Communicating During Times of Change**
*By: Patrick Lencioni  
Video: 3 minutes*

During times of change, people need to know the four P’s: the purpose of the change, the picture, the plan for how to get there, and their part.

**Communicating Powerfully**
*By: Heather Ridout  
Video: 5 minutes*

Whether it’s talking to staff, working with the media, or writing a newsletter, Heather Ridout shares advice on what it takes to be a powerful communicator.

**Agile Software Testing: Communication and Information-sharing Tools**
*By: Hala Saleh  
Video: 4 minutes*

After watching this video, you will be able to describe the types of tools used for communication and information sharing in agile teams including agile testers.