

## HCM Position Description Queries

### PD\_REPORT\_FILLED

This is an output of the (approved, draft, pending, submitted to recruiting) PDs where someone is in the position. Additional columns provide incumbent information.

### PD\_REPORT\_VACANT

This is an output of the (approved, draft, pending, submitted to recruiting) PDs for vacant positions only, there are no employees in these positions.

### PD\_FILLEDPN\_MISSING\_PD

This is an output that shows PNs that are filled, but do not have an associate PD in any status.

### PD\_VACANTPN\_MISSING\_PD

This is an output that shows PNs that are approved-vacant, but do not have an associate PD in any status.

### PD\_WITH\_RECLASS\_NO\_PD

This query prompts the user for their 3 character agency designation, as well as, reclasses greater than a specific date. It returns instances where a reclassification occurred on the system but no corresponding position description has followed.