I’m interested! How do I get started?

1. No integration needed
   - If no integration is needed with your existing applications, all you have to do is purchase the estimated number of transactions your agency needs.

2. Integration needed (no professional services)
   - Purchase the estimated number of transactions your agency needs and build the integration capability with your agency IT staff using the available API.

3. Integration needed (professional services)
   - Purchase the estimated number of transactions your agency needs.
   - Execute an Interval Deliverable Agreement (IDA) for professional services to build the integration capability.
Transaction Purchasing Process

I need to order the eSignature transactions!

➢ Determine how many transactions you will need
➢ Contact your Ohio OneSpan Sign representative & copy DAS.State.IT.Standards.Manager@das.ohio.gov
➢ Get a quote (Contract# MCSA0068) from OneSpan Sign for the amount of transactions
➢ Create a Release and Permit request and attach the quote
➢ DAS will process your request
➢ Once your request is approved, create your Purchase Order
Professional Services Purchasing Process

I’m interested, but I need help with the integration!

➢ Contact your Ohio OneSpan Sign representative & copy DAS.State.IT.Standards.Manager@das.ohio.gov

➢ Work with OneSpan Sign to create an Interval Deliverable Agreement (IDA) using Contract# 0A1174

➢ Provide the IDA to DAS for review before being signed by OneSpan and your Agency

➢ Once DAS reviews the IDA, OneSpan Sign, the Agency and DAS will sign the IDA to make it part of the contract

➢ Create a Release and Permit request and attach the fully signed IDA to it

➢ DAS will process your Release and Permit request

➢ Once your request is approved, create your Purchase Order
eSignature Contact Information

**OneSpan Sign Representative:**
David Hemens  
Customer Success Representative – Government and Public Sector  
Tel: 888-745-2647 x 1135  
david.hemens@onespan.com

**State Procurement Contract Analyst:**
Dan Myers  
Computer Acquisition Analyst  
Tel: 614-995-0536  
Dan.Myers@das.ohio.gov