

How to Present Your Screen on a Polycom Device

If you would like to use your laptop/tablet device to display your screen/presentation to a screen attached to a Polycom video conferencing system, you must have the Polycom People + Content IP application loaded on your device. Select People + Content IP to start the application



Once started you will see this dialog box:



In the Conferencing System Address box above, type in the IP address of the Polycom system you want to present to. The address should be displayed in the lower portion of the screen on the Polycom

system. In most cases you do not need a meeting password to present, but if one has been created, type that in the Meeting Password box.

Click “Connect”

You will then see a dialog box with a blue start arrow:



Click on the blue start arrow to begin displaying your screen

You will see the arrow change to a red square:



The red square is the stop button. Click this stop button to stop presenting when done.