

TDC Advisory Council Meeting

Meeting Summary

Friday, December 14, 2018

10:00 a.m. to 11:30 a.m.

Peter Renner, OTM Deputy Director	Executive Sponsor
Debora Branham, LPD Administrator	Project Lead/Owner
Rod Cheatham, Talent Development Program Manager	Project Manager

Attendees: Jen Adair (DAS); Gary Allen (PUC); Angela Bishop (OOD); Michael Buerger (DAS); Helena Carter (ODH); Joel Coughlin (DAS); Abbie Frase (MCD); Matt Gill (BWC); Valerie Gladden (DPS); Cyndi Hill (BWC); Jacqueline Howell (DAS); Ray Justice (DAS); Kim Lowry (ODI); Malinda Matthews (OIC); Marcella McCurdy (MCD); Troya McQueen (DAS) Amber Murphy (OOD); Kate Nicholson (DAS), Renee Norris (DAS); Cindy Orr, (JFS); Dan Piercy (DAS); Cassandra Richards (DAS); Jonathan Rollings (OOD); Larry Thompson (DRC); Carolina Thatcher (BWC); Maggie Toal (DAS); Patricia Winbush (DAS)

Absent: Robert Cooperman (COM); Matt Dyer (OBM); Paul Dyke (DAS); Steve Galloway (DRC) Stan Sikorski, (DAS); Kathleen Brown (OFA); Ryan Cairney (ODH); Lori Carter (OOD); Stan Crockett (AGR); Renee Davis-Carol (OIC); Shonna Ferrell (DVS); Stephanie Herriott (LIB); Danae Kotheimer (DAS); Alisha McNutt (ODE); Brittany Miller (LOT); Stacey Savarise (TAX); Nikki Williams (OBM)

Meeting Objective: To provide updates regarding restructuring the TDC Advisory Council and its' new members; share the purpose and project charter statements and new initiative. The highlight of the meeting focus was the panel discussion.

- **Welcome:** Peter Renner opened the meeting at 10:00 a.m. He welcomed the Agency TDC Liaisons and Advisory Council members.
- **General Updates:** Rod Cheatham introduced the new Advisory Council Members and provided a brief overview and purpose statement. He emphasized that the Advisory Council members' are planning for the new initiative and will finalize the project charter, which will be submitted to the Executive Sponsors for approval over the next few months (see PPT attached).
- **Project Charter Statements:** Council members, Michael Buerger, Abbie Frase and Jonathan Rollings provided an overview of the Key Objectives, Deliverables, Scope (In and Out) and Constraint Statements (see PPT attached).
- **What Is Talent Management?:** Debora Branham provided information on the evolution of HR to prepare the audience for the panel discussion (see PPT attached).

- **Panel Discussion:** Moderated by Debora Branham: The focus was on gaining and sharing information on training resources and tools needed for the continued development of Human Resources (HR) professionals. Also, the panel helped to identify areas where the TDC can help strengthen the HR Community and build consistency in practices across the enterprise. Below are the presenters who focused on the following areas:

- Carolyn Groves *Talent Acquisition*
- Maggie Toal *Classification and Compensation*
- Patricia Winbush *Benefits -Disability*
- Ray Justice *Performance Management;*
Strategic Workforce and Succession Planning
- Jen Adair *Equal Opportunity*
- Matt Gill *OCM Organizational Change Management*
- Kate Nicholson *Office of Collective Bargaining (OCB)*

- **Next Steps:**

- Rod Cheatham shared the next steps which include finalizing the Project Charter, presenting the Project Charter to Executive Sponsors for approval and sharing the Project Charter along with the timeline with the Agency HR Administrators, in the future.

- **Wrap-up:**

Rod Cheatham concluded the meeting at 11:28 a.m. and thanked the group for their participation.