SERIES PURPOSE:
The purpose of the director occupation is to act as the governor's appointee & direct operations of a given department.

The only difference between the levels is size of the agency, and the complexity of operations.

CLASS TITLE: Director 1
CLASS NUMBER: 61111
EFFECTIVE DATE: 03/07/2004
CLASS CONCEPT: The first director level class works subject to administrative policy & requires thorough knowledge of management in order to direct operations of small or medium-sized department.

CLASS TITLE: Director 2
CLASS NUMBER: 61112
EFFECTIVE DATE: 01/05/1997
CLASS CONCEPT: The second director level class works subject to administrative policy & requires thorough knowledge of management in order to direct operations of large & frequently complex department.

CLASS TITLE: Director 3
CLASS NUMBER: 61113
EFFECTIVE DATE: 01/05/1997
CLASS CONCEPT: The third director level class works subject to administrative policy & requires thorough knowledge of management in order to direct operations of very large & complex department.

CLASS TITLE: Director 4
CLASS NUMBER: 61114
EFFECTIVE DATE: 01/05/1997
CLASS CONCEPT: The fourth director level class works subject to administrative policy & requires thorough knowledge of management in order to direct operations of one of largest & most complex departments.
EFFECTIVE DATE:
03/07/2004

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)
Directs, coordinates, controls & evaluates all internal & external operations of small or medium-sized department.

Formulates & sets policy; directs development of plans for all department functions; directs development of departmental budget, organizational structure, & staffing patterns.

Implements programs through complex decision process involving intensive research, coordination, & cooperation within department & with other departments & agencies.

Meets with legislature to explain departmental operations & to identify new legislation needed.

MAJOR WORKER CHARACTERISTICS:
N.A.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:
N.A.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:
N.A.

UNUSUAL WORKING CONDITIONS:
N.A.
**EFFECTIVE DATE:**
01/05/1997

**JOB DUTIES IN ORDER OF IMPORTANCE:** (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)
Directs, coordinates, controls & evaluates all internal & external operations of large & frequently complex department.

Formulates & sets policy; directs development of plans for all department functions; directs development of large departmental budget, organizational structure, & staffing patterns.

Implements programs through complex decision processes involving extensive research, coordination & cooperation within department & with other departments & agencies.

Meets with legislature to explain departmental operations & to identify new legislation needed.

**MAJOR WORKER CHARACTERISTICS:**
N.A.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**
N.A.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**
N.A.

**UNUSUAL WORKING CONDITIONS:**
N.A.
EFFECTIVE DATE: 01/05/1997

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Directs, coordinates, controls, & evaluates all internal & external operations of very large & complex department & directs activities of all major divisions involving highly complex activities in numerous locations.

Formulates & sets policy; directs development of plans for all department functions; directs development of large departmental budget, organizational structure, & staffing patterns.

Implements programs through complex decision processes involving extensive research, coordination, & cooperation within department & with other departments & agencies.

Meets with legislature to explain departmental operations & to identify new legislation needed.

MAJOR WORKER CHARACTERISTICS:
N.A.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:
N.A.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:
N.A.

UNUSUAL WORKING CONDITIONS:
N.A.
EFFECTIVE DATE:  
01/05/1997

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)
Directs, coordinates, controls & evaluates all internal & external operations of one of largest & most complex state departments & directs activities of all major divisions involving highly complex activities in numerous locations.

Formulates & sets policy; directs development of plans for all departmental functions; directs development of large budget, organizational structure, & staffing patterns.

Implements programs through complex decision processes involving extensive research, coordination, & cooperation within department & with other departments & agencies.

Meets with legislature to explain departmental operations & to identify new legislation needed.

MAJOR WORKER CHARACTERISTICS:  
N.A.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:  
N.A.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:  
N.A.

UNUSUAL WORKING CONDITIONS:  
N.A.