### State of Ohio (DAS)

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<th>Classification</th>
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<td>Aircraft Attendant</td>
<td>5421</td>
<td>Natural Resources, Transportation</td>
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**Series Purpose:**
The purpose of the aircraft attendant occupation is to operate fuel truck, ground towing equipment & other aircraft ground equipment in order to perform general servicing of aircraft & minor maintenance of ground support equipment.

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<td>Aircraft Attendant</td>
<td>54211</td>
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**Class Concept:**
The full performance level class works under general supervision & requires considerable knowledge of general aircraft servicing & related ground maintenance & servicing equipment & safety practices in order to perform general aircraft servicing, maintenance of aircraft ground support equipment & completion of required daily records.
JOB TITLE
Aircraft Attendant

JOB CODE
54211

B. U.
06

EFFECTIVE
04/26/2009

PAY GRADE
06

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)
Operates fuel truck to service aircraft & maintains service & other related records (e.g., fuel & oil intake records, daily accounting records & sales to other state agencies).

Operates aircraft ground towing equipment (e.g., tug, tractor) for ground movement of aircraft (i.e., in & out of hangar & service areas) & operates heating & auxiliary power units for external & internal ground starting of aircraft engines.

Services & performs minor maintenance on ground support equipment (e.g., snow removal, fire apparatus); assists mechanic in minor aircraft maintenance & performs work related miscellaneous tasks (e.g., cleans aircraft interior & exterior; removes snow; assists mechanic in aircraft inspection; monitors tools).

MAJOR WORKER CHARACTERISTICS:
Knowledge of general aircraft servicing; arithmetic to include addition, subtraction, multiplication & division; equipment operation safety principles & practices; equipment maintenance procedures (e.g., snow removal equipment, fire apparatus); agency rules pertaining to aircraft maintenance*. Skill in operation of fuel truck; ground towing equipment (e.g., tug, tractor); aircraft servicing equipment; heating & auxiliary power units. Ability to carry out detailed but basic written or oral instructions; read, copy & records figures accurately; read simple sentences with common vocabulary; demonstrate physical fitness & agility.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:
Formal education in arithmetic that includes addition, subtraction, multiplication & division & in reading, writing & speaking English; 3 mos. trg. or 3 mos. exp. in operation of fuel truck, ground towing equipment (e.g., tractor, tug) & heating & auxiliary power units; 3 mos. trg. or 3 mos. exp. in general aircraft servicing; valid driver's license.

-Or equivalent of Minimum Class Qualifications for Employment noted above.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:
Not applicable.

UNUSUAL WORKING CONDITIONS:
May be required to work rotating shifts; works outside in all weather conditions; exposed to fumes, noise, dust & dirt; may be exposed to moving aircraft.