<table>
<thead>
<tr>
<th>STATE OF OHIO (DAS)</th>
<th>CLASSIFICATION SERIES:</th>
<th>SERIES NO.:</th>
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<tbody>
<tr>
<td></td>
<td>Arson Crime Laboratory Chief</td>
<td>2658</td>
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<tr>
<th>MAJOR AGENCIES:</th>
<th>EFFECTIVE DATE:</th>
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<td>Commerce</td>
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<th>SERIES PURPOSE:</th>
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<td>The purpose of the arson crime laboratory chief occupation is to direct all activities of arson crime laboratory &amp; supervise all laboratory staff.</td>
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**CLASS TITLE:**
Arson Crime Laboratory Chief

**CLASS NUMBER:**
26589

**EFFECTIVE DATE:**
06/22/1990

**CLASS CONCEPT:**
The managerial level class works under administrative direction & requires thorough knowledge of fire related forensic chemistry in order to direct all activities & supervise all employees of arson crime laboratory.
JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Directs all activities of arson crime laboratory to include evidence processing, examination & quality assurance & development sections, makes recommendations for & plans laboratory budget & responsibilities, designs & executes technical & operational procedures & safety policies, reviews & approves all analytical & forensic data & results prior to generating final lab reports, supervises all staff of laboratory & develops research to improve methods of analysis.

Coordinates & directs laboratory programs & activities with other agency bureaus & develops & provides educational programs for law enforcement & fire service organizations.

Prepares &/or directs preparation of correspondence & reports, maintains evidence analyses records.

Represents state fire marshal & department in contacts with administrative & elected officials, firefighting associations, civic groups & organizations throughout state, authors publications & laboratory manuals & testifies in court or gives depositions.

MAJOR WORKER CHARACTERISTICS:
Knowledge of management; chemistry; chemical laboratory practices & procedures; chemical laboratory safety practices; budgeting*. Ability to understand somewhat abstract field of study (i.e., chemistry); write &/or edit technical or scientific publications; handle sensitive inquiries from & contacts with officials & general public.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:
Completion of graduate core program in chemistry; 2 yrs. trg. or 2 yrs. exp. in fire related forensic chemistry; 12 mos. trg. or 12 mos. exp. in management.

-Or equivalent of Minimum Class Qualification for Employment noted above.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:
Not applicable.

UNUSUAL WORKING CONDITIONS:
On call 24 hrs./day; exposed to loud noises & toxic substances; often works in tight or confined area.