STATE OF OHIO (DAS)
CLASSIFICATION SPECIFICATION

CLASSIFICATION SERIES:
Dental Hygienist

MAJOR AGENCIES:
Mental Health, Developmental Disabilities, Rehabilitation & Correction

SERIES NO.:
8634

EFFECTIVE DATE:
10/04/2015

SERIES PURPOSE:
The purpose of the dental hygienist occupation is to provide dental hygiene treatments & examinations, assess oral hygiene needs & abilities of clients or inmates & design individual oral hygiene programs to meet those needs, assist dentist at chairside, schedule appointments, make notations on chart & provide other services related directly to operation of dental clinic.

JOB TITLE
Dental Hygienist

JOB CODE
86341

PAY GRADE
11

EFFECTIVE
01/05/1997

CLASS CONCEPT:
The full performance level class works under direction & requires considerable knowledge of dental hygiene in order to render dental hygiene treatments & examinations, assess clients' or inmates' oral hygiene needs & abilities & develop individual program services, assist at chairside, schedule dental services & make proper chart notations.
**JOB TITLE**: Dental Hygienist

**JOB CODE**: 86341

**B. U.**: 11

**EFFECTIVE**: 01/05/1997

**PAY GRADE**: 11

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**JOB DUTIES IN ORDER OF IMPORTANCE**: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Performs oral examinations & permissible practices of dental hygienist (e.g., polishing of clinical crown of teeth; removal of calcareous deposits or accretions from crowns & roots of teeth; periodontal scaling; soft tissue curettage; root planing; sealant placement).

Assesses oral hygiene needs & abilities of each client or inmate & designs & implements individual oral hygiene program suitable to meet those needs & abilities, evaluates each client's progress & reinforces or redesigns individual program as necessary.

Assists dentist at chairside (e.g., sets up & mixes filling materials, passes instruments & suctioning); assists in out-patient surgery at hospital, monitoring patient in recovery & relaying recommendations to medical staff; implements dental desensitization program for anxious &/or uncooperative patients; exposes, develops & mounts x-rays.

Prepares monthly schedule of appointments & recall schedule & schedules & arrange out-patient surgery; arranges for pre-dental medications to be ordered for clients; orders supplies needed in dental clinic; makes proper chart notations (e.g., restorations, missing teeth, condition of teeth, services rendered & needed, medications given & effect, clients taking seizure medications, results of off-grounds appointments, recommendations).

Transports/escorts clients to & from dental clinic or to off-grounds appointments; sterilizes equipment, disinfects chair & work area & changes developer & fixer solution in x-ray developing tanks.

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**MAJOR WORKER CHARACTERISTICS**:

Knowledge of dental hygiene; human/public relations; agency rules, regulations & procedures concerning development of individual oral hygiene programs, operations of dental clinic & scheduling of services off-grounds*.  Skill in oral hygiene treatments & examinations & chairside procedures to assist dentist.  Ability to assess client oral hygiene needs & abilities & design & implement individual program & services to meet needs & abilities; gather, collate & classify information about data, people or things; use hands skillfully when doing oral hygiene treatments & examinations & assisting dentist at chairside; establish good rapport with clients; handle routine contacts with other medical, dental & nursing personnel on or off-grounds.

(*)Developed after employment.

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**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT**:

License to practice dental hygiene issued by Ohio State Dental Board, per Section 4715.20 of Revised Code; evidence of immunity to or immunization against Hepatitis B virus per OAC 4715-20-01.

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**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT**:

Biennial renewal of license to practice dental hygiene pursuant to Section 4715.24 of Revised Code.

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**UNUSUAL WORKING CONDITIONS**:

Held to rigid instrument accountability standards; exposed to unpredictable behavior of clients or inmates; exposed to contagious diseases; may be required to transport/escort clients to & from dental clinic.