

STATE OF OHIO (DAS)
CLASSIFICATION
SPECIFICATION

<u>CLASSIFICATION SERIES:</u> Dental Hygienist	<u>SERIES NO.:</u> 8634
<u>MAJOR AGENCIES:</u> Mental Health, Developmental Disabilities, Rehabilitation & Correction	<u>EFFECTIVE DATE:</u> 10/04/2015

SERIES PURPOSE:
The purpose of the dental hygienist occupation is to provide dental hygiene treatments & examinations, assess oral hygiene needs & abilities of clients or inmates & design individual oral hygiene programs to meet those needs, assist dentist at chairside, schedule appointments, make notations on chart & provide other services related directly to operation of dental clinic.

<u>JOB TITLE</u> Dental Hygienist	<u>JOB CODE</u> 86341	<u>PAY GRADE</u> 11	<u>EFFECTIVE</u> 01/05/1997
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CLASS CONCEPT:
The full performance level class works under direction & requires considerable knowledge of dental hygiene in order to render dental hygiene treatments & examinations, assess clients' or inmates' oral hygiene needs & abilities & develop individual program services, assist at chairside, schedule dental services & make proper chart notations.

<u>JOB TITLE</u>	<u>JOB CODE</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY GRADE</u>
Dental Hygienist	86341	11	01/05/1997	11

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Performs oral examinations & permissible practices of dental hygienist (e.g., polishing of clinical crown of teeth; removal of calcareous deposits or accretions from crowns & roots of teeth; periodontal scaling; soft tissue curettage; root planing; sealant placement).

Assesses oral hygiene needs & abilities of each client or inmate & designs & implements individual oral hygiene program suitable to meet those needs & abilities, evaluates each client's progress & reinforces or redesigns individual program as necessary.

Assists dentist at chairside (e.g., sets up & mixes filling materials, passes instruments & suctioning); assists in out-patient surgery at hospital, monitoring patient in recovery & relaying recommendations to medical staff; implements dental desensitization program for anxious &/or uncooperative patients; exposes, develops & mounts x-rays.

Prepares monthly schedule of appointments & recall schedule & schedules & arranges out-patient surgery; arranges for pre-dental medications to be ordered for clients; orders supplies needed in dental clinic; makes proper chart notations (e.g., restorations, missing teeth, condition of teeth, services rendered & needed, medications given & effect, clients taking seizure medications, results of off-grounds appointments, recommendations).

Transports/escorts clients to & from dental clinic or to off-grounds appointments; sterilizes equipment, disinfects chair & work area & changes developer & fixer solution in x-ray developing tanks.

MAJOR WORKER CHARACTERISTICS:

Knowledge of dental hygiene; human/public relations; agency rules, regulations & procedures concerning development of individual oral hygiene programs, operations of dental clinic & scheduling of services off-grounds*. Skill in oral hygiene treatments & examinations & chairside procedures to assist dentist. Ability to assess client oral hygiene needs & abilities & design & implement individual program & services to meet needs & abilities; gather, collate & classify information about data, people or things; use hands skillfully when doing oral hygiene treatments & examinations & assisting dentist at chairside; establish good rapport with clients; handle routine contacts with other medical, dental & nursing personnel on or off-grounds.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

License to practice dental hygiene issued by Ohio State Dental Board, per Section 4715.20 of Revised Code; evidence of immunity to or immunization against Hepatitis B virus per OAC 4715-20-01.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Biennial renewal of license to practice dental hygiene pursuant to Section 4715.24 of Revised Code.

UNUSUAL WORKING CONDITIONS:

Held to rigid instrument accountability standards; exposed to unpredictable behavior of clients or inmates; exposed to contagious diseases; may be required to transport/escort clients to & from dental clinic.