SERIES PURPOSE
The purpose of the Forensic Science Laboratory Technician is to assist with the testing of evidence provided by law enforcement officers & agencies.

JOB TITLE
Forensic Science Laboratory Technician

JOB CODE
86191AG

PAY GRADE
9

EFFECTIVE
9/7/2011

CLASS CONCEPT
The developmental level class works under general supervision & requires working knowledge of the assigned areas of the laboratory in order to assist with the various processes used to conduct tests on submitted crime scene evidence &/or materials & participate in laboratory quality assurance, quality control, & proficiency testing programs.
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<th>JOB TITLE</th>
<th>JOB CODE</th>
<th>B. U.</th>
<th>EFFECTIVE</th>
<th>PAY GRADE</th>
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<tbody>
<tr>
<td>Forensic Science Laboratory Technician</td>
<td>86191AG</td>
<td>48</td>
<td>9/7/2011</td>
<td>9</td>
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**JOB DUTIES IN ORDER OF IMPORTANCE** (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Gathers, tracks & properly stores crime scene evidence from secured areas for processing in forensic laboratory; prepares supplies for forensic lab testing (e.g., prepares reagents used in processing &/or performs quality control & quality assurance measures on laboratory reagents; maintains records of quality control & quality assurance measures); testifies in court as related to processes & procedures.

Provides assistance to the laboratory through maintenance of instrumentation, equipment, & supplies (e.g., calibrates equipment; records temperature readings on equipment; maintains records for equipment; makes requests to repair equipment); assists with ordering, reception & inventory of supplies; manages chemical inventory; maintains proper labeling on chemical assets; cleans laboratory glassware & supplies; cleans analytical areas & equipment (e.g., removes dust from machines; mops; cleans lab tools; empties biohazard trash); assists in maintaining lab safety program; tests safety equipment.

**MAJOR WORKER CHARACTERISTICS**

Knowledge of physical or biological sciences (e.g., biology, chemistry, physics, forensics), laboratory safety & quality assurance practices, contamination prevention, scientific terminology, equipment & methods of preparing reagents, laboratory practices & procedures, criminal law*. Skill in operation of analytical laboratory equipment & computer. Ability to follow written procedures, maintain organized records, samples & confidentiality, communicate effectively in a professional manner, cooperate with co-workers & management, provide court testimony & withstand cross examination when necessary*, understand somewhat abstract field of study, calculate fractions, decimals & percentages, understand technical manuals, gather collate, classify information about data, people & things.

(*)Developed after employment.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT**

Undergraduate core program in physical or biological sciences (e.g., biology, chemistry, physics, forensics) which includes coursework that required scientific laboratory testing.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT**

Not applicable

**UNUSUAL WORKING CONDITIONS**

Exposed to caustic chemicals, explosives, odors, firearms, drugs, decomposing tissue, physiological fluids, & contagious diseases. May require overnight travel.