### SERIES PURPOSE:
The purpose of the state fire marshal occupation is to direct fire prevention, inspection, fire training &/or related programs & supervise assigned personnel.

### CLASS TITLE
State Fire Marshal

### CLASS NUMBER
26559

### PAY RANGE
47

### EFFECTIVE
01/05/1997

### CLASS CONCEPT:
The second managerial level class works under administrative direction & requires thorough knowledge of applicable fire statutes, fire prevention & inspection techniques & procedures & fire training in order to direct operations of division of state fire marshal in Ohio Department of Commerce & supervise assigned staff.
<table>
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<th>CLASS TITLE</th>
<th>CLASS NUMBER</th>
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<th>EFFECTIVE</th>
<th>PAY RANGE</th>
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<tr>
<td>State Fire Marshal</td>
<td>26559</td>
<td>EX</td>
<td>01/05/1997</td>
<td>47</td>
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**JOB DUTIES IN ORDER OF IMPORTANCE:** (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Directs operations of Division of State Fire Marshal in Ohio Department of Commerce in accordance with applicable sections of Ohio Revised Code (e.g., develops & implements policies & goals; establishes priorities for allocation of division's budget; approves/disapproves requests for expenditures) & supervises, assigns responsibilities to & evaluates performance of immediate reporting managers/ supervisors.

Handles various human resources affairs (e.g., interviews & recommends hiring of staff; conducts grievance hearings & resolves grievances; approves personnel requests/transactions).

Performs variety of public relations activities (e.g., delivers speeches; attends meetings of various boards & commissions; provides interviews to news media; responds to inquiries from Governor's staff, state & local officials & other cabinet members); advises director & governor on issues related to division's operations; coordinates response to emergency situations when requested.

**MAJOR WORKER CHARACTERISTICS:**

N.A.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**

Appointed in accordance with Section 3737.21 of Revised Code.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**

Not applicable.

**UNUSUAL WORKING CONDITIONS:**

Requires travel.