

**STATE OF OHIO (DAS)**CLASSIFICATION  
SPECIFICATION**CLASSIFICATION SERIES:**

Racing Inspector

**SERIES NO.:**

2491

**MAJOR AGENCIES:**

Racing Commission

**EFFECTIVE DATE:**

02/18/2018

**SERIES PURPOSE:**

The purpose of the racing inspector occupation is to inspect, identify & investigate track personnel & daily racing program for compliance with licensing requirements of Racing Commission.

Incumbents process applications, issue licenses & ensure compliance through inspection & investigation of race track personnel & program activities.

**JOB TITLE**

Racing Inspector

**JOB CODE**

24911

**PAY GRADE**

27

**EFFECTIVE**

03/26/1990

**CLASS CONCEPT**

The full performance level class works under general supervision & requires considerable knowledge of licensing requirements for race track personnel & programs in order to process applications, issue licenses & perform compliance inspections & identifications.

<u>JOB TITLE</u>	<u>JOB CODE</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY GRADE</u>
Racing Inspector	24911	07	03/26/1990	27

**JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)**

Issues application forms, instructs & assists applicants whose positions require licensure & fingerprinting, checks applications for completeness, receives fees & issues receipts & licenses, checks daily racing program for compliance with licensing requirements, reports irregularities to stewards & judges & attempts to license those in violation.

Prepares pari-mutuel wagering reports at end of each race for state tax purposes, prepares reports on same & daily report for licensing & monies & submits to Racing Commission.

Patrols stable area & checks personnel for identification, compliance with licensing & rules relative to identification & to identify any illegal activity (e.g., presence of drugs, illegal instruments, touts & bookies) & assists in searches of track facilities when necessary.

**MAJOR WORKER CHARACTERISTICS:**

Knowledge of public relations; law enforcement patrol procedures used in crime prevention\*; state laws governing horse racing\*; investigative techniques & procedures; addition, subtraction, multiplication, division, fractions, decimals & percentages. Ability to deal with problems involving several variables within familiar context; handle routine & sensitive inquiries from & contacts with racing applicants & track & government officials; prepare meaningful, accurate & concise reports; read, copy & record figures.

(\*)Developed after employment.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**

Formal education in arithmetic that includes addition, subtraction, multiplication, division, fractions, decimals & percentages & in reading, writing & speaking common English vocabulary; 1 course or 3 mos. exp. in public relations; 1 course or 3 mos. exp. in investigative techniques & procedures.

-Or equivalent of the Minimum Class Qualification for Employment noted above.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**

Not applicable.

**UNUSUAL WORKING CONDITIONS:**

Works Saturdays & evenings; works on seasonal basis.