

Welcome to Learning on Demand



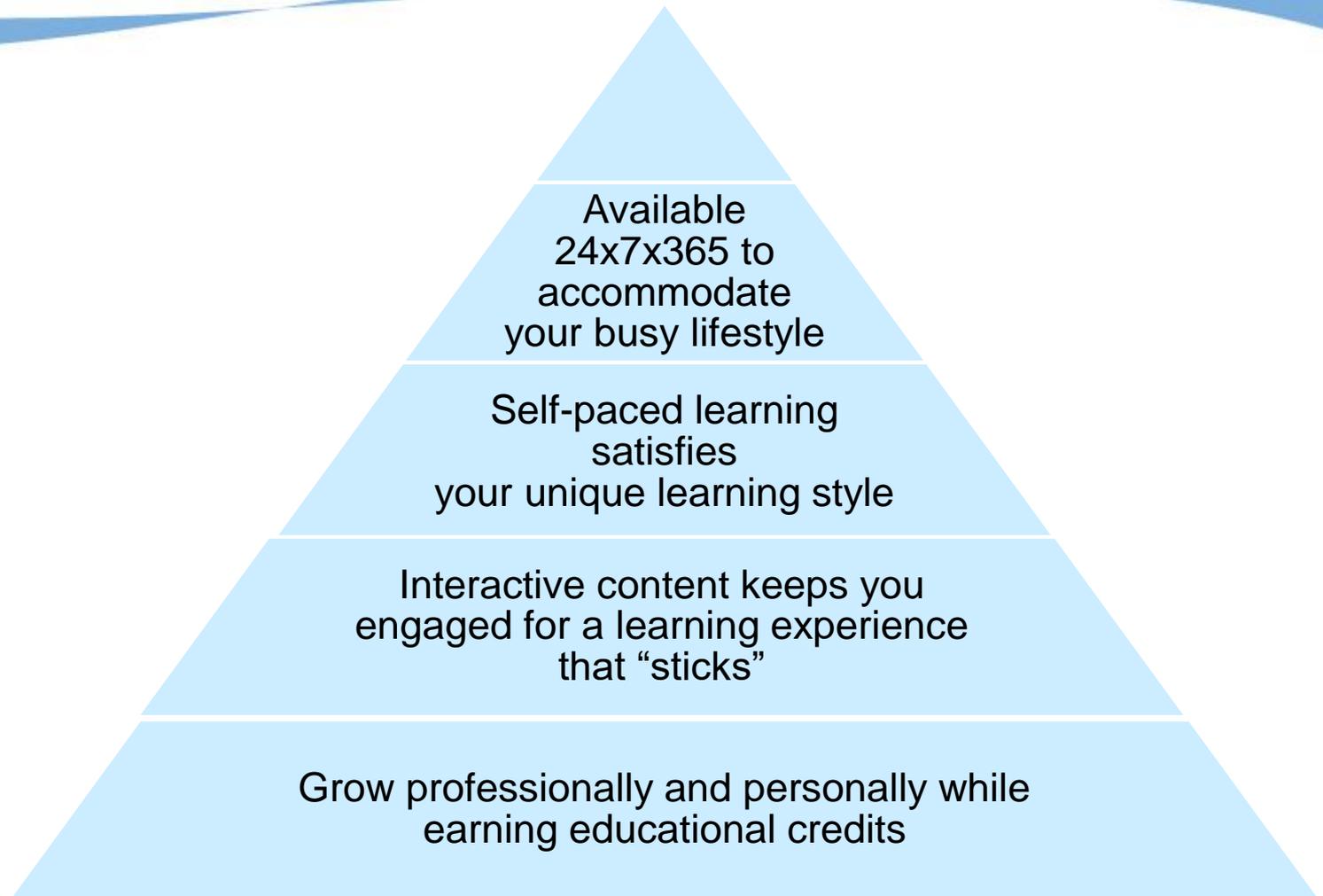
Set Sail for
Opportunities and Growth



Department of
Administrative Services



Why Choose Learning on Demand (LOD)?



Instant access gets you **WHAT** you want **WHEN** you want it

Set Sail for Opportunity and Growth

Learning on Demand is...

- your gateway to learning when and where you need it.
- a just-in-time e-learning resource that offers a wide variety of online learning courses, resources and tools and it is available to you at **no cost**.

Example:

As a employee, you can learn new skills to apply to your day-to-day work activities to improve work performance, enhance professional or technical skills, and strengthen specific competencies.



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Why Set Sail

LOD offers resources on a variety of topics:

Courses

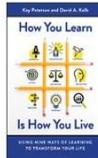


Making Change Stick

Course: 25 Minutes

Recommend (0)

3,500 Courses



How You Learn Is
How You Live:
Using Nine...

31,000 Books

Videos



Communicating During Times of
Change

By: Patrick Lencioni
Videos: 3 Minutes

35,000 Videos



Simulations



Test Preps



SkillBriefs



Job Aids

*Online real-time assistance is available for certification courses.
You and your supervisor decide how to use LOD for your job!*



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Get Ready to Launch your Career: Make Your Travel Plans Today

Certification programs include:

Project Management Institute (PMI)

Six Sigma

CompTia

Scrum

Microsoft

Oracle

Society for Human Resource Management (SHRM)

Human Resources Certification Institute (HRCI)

International Institute of Business Analysis (IIBA)



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Set Sail For Your Job Growth

In addition to the professional certifications, eligible employees can even earn academic credit toward undergraduate degrees, continuing education units (CEUs) or continuing professional education (CPEs).

Skillsoft courses are accepted at several academic institutions:



University of Phoenix



Drexel University

George Mason University

George Mason University

For a full list of certifications and universities, you can go to [Skillsoft.com/about/accreditations](https://www.skillsoft.com/about/accreditations).



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Explore your destination

Now that you have some general information about the e-learning resources available to you, let's explore the portal and become familiar with the features of LOD.

To Get Started Let's Sign-in:



Go to MyOhio.gov

Sign on with your State User ID and Password. User ID and Passwords are case sensitive. Be sure your caps lock key is off.

Click on **My Workspace**, then select **Applications** and click **Learning on Demand**.



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Let's Take a Brief Tour

The screenshot shows the Learning Demand website interface. At the top, there is a navigation bar with the Learning Demand logo, navigation links for 'My Learning Plan', 'The Learning Library', and 'Learn & Share It', a search bar, a language dropdown set to 'English (All)', and a 'My Profile' link. Below the navigation bar, there is a 'Quick Links' sidebar on the left with items like 'Continuing Education', 'My Learning Transcript', and 'Office of Learning and Pr...'. The main content area features a banner titled 'Learning on Demand' with a background image of a tropical beach and a circular logo that says 'PASSPORT TO KNOWLEDGE'. Below the banner is a section titled 'Set Sail for Opportunities & Growth' containing a grid of ten learning program tiles. The tiles include: 'Dealing with Workplace Conflict', 'Communication Essentials', 'HR Learning Programs', 'Managing and Developing Performance', 'Developing Your Career and Business Talent', 'Generations in the Workplace', 'Leading People', 'Lean and Six Sigma', 'Employee Work/Life Balance', and 'IT and Desktop Applications'.

My Learning Plan:

Click the to find out if you have upcoming or overdue items in your learning plan.

The Learning Library:

Explore the Skillssoft, Skill Building Fundamentals, and Professional Development Libraries.

Visit Learn & Share It to view comments, activity, and recommendations in your Community. Let others know about great content by recommending it and posting comments. Also, you can see what content others have recommended.



Instant access gets you **WHAT** you want **WHEN** you want it

Let's Take a Brief Tour

The screenshot shows the Learning Demand website interface. At the top, there is a dark blue header with the Learning Demand logo, navigation links for 'My Learning Plan', 'The Learning Library', and 'Learn & Share It', a search bar, and a language dropdown set to 'English (All)'. Below the header, a 'Quick Links' sidebar on the left lists various options like 'Continuing Education', 'My Learning Transcript', and 'Support'. The main content area features a banner with the 'PASSPORT TO KNOWLEDGE' logo and the text 'Learning on Demand' and 'Set Sail for Opportunities & Growth'. Below the banner is a grid of ten course tiles, each with a thumbnail image and a title: 'Dealing with Workplace Conflict', 'Communication Essentials', 'HR Learning Programs', 'Managing and Developing Performance', 'Developing Your Career and Business Talent', 'Generations in the Workplace', 'Leading People', 'Lean and Six Sigma', 'Employee Work/Life Balance', and 'IT and Desktop Applications'.

Find Content:

Find content of interest to you by using **Search Content**, or by selecting content presented on the page.

View Upcoming Events:

Find out about upcoming Live Events and Instructor-Led Training courses under **Upcoming Events**.



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Let's Take a Brief Tour

Courses



Making Change Stick
Course: 25 Minutes
Recommend 👍 (0)

[Details](#) [Launch](#) [Save](#)

Videos



Communicating During Times of Change
By: Patrick Lencioni
Videos: 3 Minutes
Recommend 👍 (7)

[Details](#) [Launch](#) [Save](#)

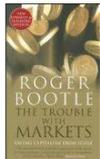
Courses



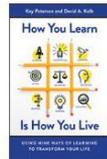
Moving Forward with Change Planning
Course: 24 Minutes
Recommend 👍 (0)

[Details](#) [Launch](#) [Save](#)

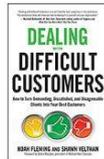
Recommended for You



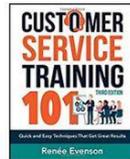
The Trouble With Markets: Saving Capitalism...



How You Learn Is How You Live: Using Nine...



...



Customer Service Training 101: Quick and...



Explore Featured Topics:

Content that DAS wants to feature will be listed in the **Featured Topics** dropdown. Click on a selection in the drop down to view more details.

Save Content:

If you have found some great learning content, click **Save** to save it to your learning plan so that you can easily return to it later. You can also create your own learning plan to help organize your content.



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Don't Forget Your Souvenirs

Reinforce memories of your e-learning journey with any number of the following:

- ▣ Job Aids
- ▣ SkillBriefs
- ▣ Books24x7
- ▣ Business Exploration Series
- ▣ Business Impact Series



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You Are Ready to Set Sail

Now that you have the information you need to get started, you are ready to begin your learning journey. [Click here](#) for your quick reference card.

Cruise toward opportunities and growth by learning something new today!



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Need More Help?

For more information on Learning on Demand, please contact the Office of Talent Development, Learning and Talent Development at:

LearningonDemand@das.ohio.gov or (614) 995-0154.

Thank you for completing this training overview on LOD!
Please click close to exit.



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