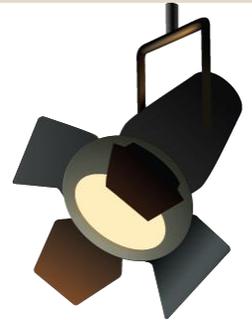


## Spotlight Topic of the Month

### Goal Setting

Most achievements, great or small, begin with an important first step: setting a goal. A clearly defined, attainable goal embodies a vision of what is possible. A well-constructed goal is challenging, yet achievable. It takes into account the abilities and resources available and requires the goal seeker to make the best use of both.



#### [Setting Goals in Four Dimensions](#)

*Allison Rimm*  
*Video: 5 minutes*



#### [Goals and Setting Goals](#)

*Course: 2 Hours*



#### [Setting Goals](#)

*SkillBrief: 1 Page*



#### [Setting Goals](#)

*Challenge: 15 Minutes*

# Assessment Questions:

After completing these selections, you should be able to answer the following questions.

- Do employees understand the agency's mission statement and how their goals contribute to it?
- What are some of the benefits of defining achievable goals
- What methods can be used to identify the benefits of using strategic thinking to set goals?
- What is the difference between a performance goal and a development goal?

If you are interested in viewing additional resources on this subject, [click here](#).

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If you have any questions, suggestions or concerns, please contact:

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*Published by the Office of Talent Management - Learning and Professional Development*