



## Don't end up in the red.

Are you having difficulty with personal budget planning and management? It's more *important* than ever to be able to make informed budget decisions. Make sure you're prepared as you plan your budget for the upcoming year.

Leverage the courses and books available to you, finish this year in the black and be prepared for next year!

The LOD resources provide an extensive range of learning content including online books and resources on budget planning and management.

Explore these learning resources to gain the insights and skills you need to strengthen your understanding to better manage your budget.



<a href="#">Basic Accounting Concepts</a>	Course	30 Minutes
<a href="#">The Rule of Debit and Credit</a>	Job Aid	5 Minutes
<a href="#">Using Pivot Tables in Excel</a>	Course	60 Minutes
<a href="#">Let Excel Recommend a Pivot Table</a>	Video	4 Minutes

To get started:

- Go to [MyOhio.gov](http://MyOhio.gov)
- Sign on with your OH|ID Workforce User ID and Password
- Click on **My Workspace**, then select **Applications** and click **Learning on Demand**.

Please review and adhere to your agency's training and development policies, procedures and guidelines regarding the use of Learning on Demand resources and tools.

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