



Spotlight Topic of the Month: Certifications

November 2017

Professional Certification Programs

Professional certification, trade certification, or professional designation, often called simply certification or qualification, is a designation earned by a person to assure qualification to perform a job or task.

Certification programs ensure the competence of professionals through a measurement of skills and knowledge. Test Prep for Certifications extend beyond training by providing a measurement of knowledge and skills.

Several Learning on Demand (LOD) programs are available to help you prepare for certification testing in a variety of areas. These resources are accessible to exempt and IT professionals, visit [Learning on Demand](#) for more information, or click the links below to visit the featured Spotlight programs.



[CompTia 2012](#)

[Certified Associate in Project Management \(CAPM\)](#)

[HRCI Aligned Professional in Human Resources \(PHR\)](#)

[HRCI aligned Senior Professional in Human Resources \(SPHR\)](#)

Log on to: [Learning on Demand](#) and Get Started!

If you have not logged in before, please use these simple steps:

- Enter usernames: Your State of Ohio User ID
- Enter the password: welcome (not case sensitive)
- After your first login, you will be asked to change your password and to create a security question and answer.
- Your password must be at least eight (8) characters long, include at least four (4) letters and four (4) numbers.

Please review and adhere to your agency's training and development policies, procedures and guidelines regarding the use of LOD resources and tools.

For more information contact: Mary Cornwell or Stan Sikorski via email:

LearningonDemand@das.ohio.gov

Next month's theme: Business Writing