Lead Ohio: Inspirational Leaders
How to Enroll in Activities

The following steps show how to enroll in the Lead Ohio: Inspirational Leaders activities to complete your 20 learning hours in order to receive your Certificate of Completion.

Step 1:
After logging in to MyOhio.gov, navigate to MY WORKSPACE > myLearning:

Another option is after logging in to MyOhio.gov, click the four-square icon in the upper right corner then click myLearning:

Step 2:
From the myLearning page, click on Search Catalog:
Step 3:
Click on the “Programs” link in the top row of the “Select Search Category” box.

Step 4:
Once the Programs link has been clicked, select the yellow “Search Programs” button.

Note: the “Search the Catalog” can remain empty
Step 5:

From the list of available programs, click the **Register** link to the right of Lead Ohio: Inspirational Leaders Program FY20 (DAS-LO-105) to begin the registration process.
Step 6:

The “Curriculum Progress” page loads.

<table>
<thead>
<tr>
<th>Program Name</th>
<th>FY20 Lead Ohio Inspirational Leaders Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Code</td>
<td>DAS-LO-165</td>
</tr>
<tr>
<td>Price Per Seat</td>
<td>0.00 USD</td>
</tr>
<tr>
<td>Status</td>
<td>In-Progress</td>
</tr>
<tr>
<td>Type</td>
<td>Curriculum</td>
</tr>
<tr>
<td>Contact</td>
<td>TERESA VETTER</td>
</tr>
<tr>
<td>Drop Charge</td>
<td>0.00 USD</td>
</tr>
<tr>
<td>Confirmation</td>
<td>5805649</td>
</tr>
</tbody>
</table>

**Overview**

- Completion Rules
- Objectives Met
- Notes and Attachments
- Registration Details

**Description**

Inspirational Leaders (LO:IL) is a competency-based leadership development program designed to build and strengthen management and leadership skills.

State managers and leaders will build their talent and broaden their perspectives to support the behaviors to lead others.

**Application**

Not Started  
0 out of 1 needed activities have been completed for this section.

To complete this section complete all activities.

**Section Activities**

<table>
<thead>
<tr>
<th>LO:IL - Inspirational Leaders Application FY20</th>
<th>Required</th>
<th>Not Enrolled</th>
<th>View Enrollment Options</th>
</tr>
</thead>
</table>

**Required Courses**

Not Started  
0 out of 3 needed activities have been completed for this section.

The Leadership Self-Discovery suite needs to be completed by all program members.

To complete this section complete all activities.

**Section Activities**

<table>
<thead>
<tr>
<th>LO:IL Introduction to DISC</th>
<th>Required</th>
<th>Not Enrolled</th>
<th>View Enrollment Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>LO:IL DISC Leadership Styles</td>
<td>Required</td>
<td>Not Enrolled</td>
<td>View Enrollment Options</td>
</tr>
<tr>
<td>LO:IL Motivators: Leadership Drive and Performance</td>
<td>Required</td>
<td>Not Enrolled</td>
<td>View Enrollment Options</td>
</tr>
</tbody>
</table>
Step 7:

Click View Enrollment Options to begin the process of enrolling in separate learning activities.

Note: If the course is instructor-led, enrollment options of various dates and times are listed.

Click on Enroll.

Note: The “Add Item to Plan” button does not enroll you in the activity.
Step 9:

Click **Submit Enrollment**.

You have successfully enrolled in this activity.