



COVID-19 Vaccine Incentive FAQs

Eligibility

1. Am I a State of Ohio employee who is eligible for this incentive?

The incentive program applies to employees in the service of the State of Ohio, elected officials, and board/commission members whose salary or wage is paid by warrant of the Director of the Ohio Office of Budget and Management. This excludes any city, county, local municipality, university, or school district employee and spouse, as well as employees of private companies, and anyone else whose wage or salary is not paid by warrant of the Director of Ohio Office of Budget and Management.

2. What if my spouse or I already received the COVID-19 vaccine?

If you have already received and completed the COVID-19 vaccine and would like to receive the incentive, include a copy of the completed CDC-issued COVID-19 Vaccination Record Card. If you do not have this card, please provide a pharmacy leaflet, office visit summary, and/or proof of receipt from your provider.

3. I am a State of Ohio employee but have health insurance through my spouse's employer. Are we eligible?

Yes. All employees, whether they have medical insurance through the State of Ohio or not, are eligible for this incentive. You would be eligible for a \$100 incentive and your spouse would be eligible for a \$25 incentive.

4. My spouse and I are both State of Ohio employees enrolled in the medical plan. What incentives are we eligible for?

The employee enrolled in the State of Ohio medical plan is eligible for the \$100 incentive and the employee enrolled in the health plan as the spouse is eligible for the \$25 incentive.

5. Are all State employees eligible for this incentive, regardless of being enrolled in the medical plan? Or only if I carry the benefits?

Yes. All employees, whether they have medical insurance through the State of Ohio or not, are eligible for this incentive.

- 6. Are all State employees eligible for this incentive? What if I am a new hire, on disability or FMLA leave, part-time, intermittent, or temporary employees?**

All active State of Ohio employees and their spouses are eligible for this incentive.

- 7. Is every employee's spouse eligible for the \$25 incentive?**

Yes, if they submit the COVID-19 Vaccine Attestation Form and the CDC-issued COVID-19 Vaccination Record card, a pharmacy leaflet, office visit summary, and/or proof of receipt from provider.

- 8. For employees enrolled in the State medical plan, does the \$100 COVID-19 vaccine incentive count against the maximum amount of incentives allowed through this year's Take Charge | Live Well wellness program or is this separate?**

No, the incentive is not part of the Take Charge | Live Well wellness program so the incentive does not apply to the maximum amount you can accrue through the wellness program.

- 9. If an employee or spouse already submitted documentation to receive the \$25 immunization incentive through Virgin Pulse, are they still eligible to receive this additional incentive?**

Yes, they are still eligible for the COVID vaccine incentive.

Submission Process

- 10. How do I access the COVID-19 Vaccine Attestation Form?**

Download the [COVID-19 Vaccine Attestation Form and job aid](#) or access the form and job aid from the [Employee Benefits homepage](#). No special access is required.

- 11. Is there a deadline to submit my COVID-19 Vaccine Attestation Form and documentation?**

Yes, all required documentation must be submitted by November 30, 2021, to receive the incentive.

- 12. Do I have to submit the attestation to receive the incentive?**

Yes, to receive the incentive, you must submit both the signed COVID-19 Vaccine Attestation Form and acceptable documentation that you received at least the first dose of a two-dose regimen, or full vaccination through a one-dose regimen. This is a one-time incentive that will not be available after each dose of a two-dose regimen.

Acceptable documentation (in addition to the attestation form) includes the CDC-issued COVID-19 Vaccination Record Card, a pharmacy leaflet, office visit summary, and/or proof of receipt from provider. The form and documentation must be submitted by Nov. 30, 2021.

13. May I submit a screenshot from my provider's/pharmacy's account showing that I, or my spouse, received the COVID-19 vaccine?

Yes, that is sufficient proof. You also must submit a completed and signed COVID-19 Vaccine Attestation Form.

14. May I submit/sign the attestation on behalf of my spouse?

Unfortunately, no, that is not permissible. Everyone must sign their own form.

15. I do not have access to a printer. How can I submit this electronically?

At this time, you must print the form and sign a hard copy. But if we are able to accept an electronic signature, updated information will be provided on the [Employee Benefits homepage](#).

Leave time

16. Will I have to use my own leave time to obtain a COVID-19 vaccine?

Please contact your agency human resources representative for direction.