

**Abandoned Property & Barred Bidders**

POLICY NUMBER: GSD-SFP-02	EFFECTIVE DATE: September 4, 2007	APPROVAL AUTHORITY: State and Federal Surplus Services Manager
REVISED DATE: April 7, 2017	REFERENCES: ORC 125.13	

**I. PURPOSE & SCOPE:**

The purpose of this policy is to define how State and Federal Surplus Services (State Surplus) handles property sold at public auctions, when payment is not rendered or the property is not picked up as specified by the Surplus Auction Agreement.

**II. POLICY:**

An individual that bids on and is awarded property at public auction and does not render payment for or pick up the property as specified in the Surplus Auction Agreement will be barred from participating in auctions and making any purchase from State Surplus for three (3) years. Abandoned property will be placed into inventory for sale to surplus program members, and/or prepared for sale at the next public auction.

Bidders are also barred for three (3) years for violating the following requirements found within the Surplus Auction Agreement: selling or trading property within the premises, tampering with property, and/or moving property from one lot to another.

**III. PROCEDURES:**

State Surplus will bar bidders at public auction who do not render payment or remove property as specified in the Surplus Auction Agreement.

Barred bidders will be sent a letter from State Surplus specifying the infraction(s) and timeframe in which they are barred from participating in auctions and making any purchase from State Surplus.

State Surplus will maintain a list of barred bidders and provide the list to the auctioneer prior to each auction, to ensure barred bidders are not able to participate in auctions for three (3) years.