

**QUALIFYING NONPROFIT ORGANIZATIONS**

POLICY NUMBER: GSD-SFP-01	EFFECTIVE DATE: May 10, 2006	APPROVAL AUTHORITY: State and Federal Surplus Services Manager
REVISED DATE: April 7, 2017	REFERENCES: ORC 125.13 (E)	

**I. PURPOSE & SCOPE:**

The purpose of this policy is to define how State and Federal Surplus Services (State Surplus) evaluates the eligibility of nonprofit organizations to obtain excess or surplus property.

**II. POLICY:**

ORC 125.13 (E) (1) (e) states that certain nonprofit organizations are eligible to obtain State excess or surplus property.

Eligible nonprofit organizations are those that are:

- A. exempt from federal income taxation under 26 U.S.C. 501 (a) and (c) (3); and
- B. receives funds from the state; or
- C. holds a contract with the state.

**III. PROCEDURES:**

To verify a qualifying nonprofit organization's eligibility, Surplus staff must:

- A. verify the nonprofit organization's 501(c) (3) status via the IRS website at: [www.irs.gov/charities-&-non-profits/exempt-organizations-select-check](http://www.irs.gov/charities-&-non-profits/exempt-organizations-select-check), and;
- B. require nonprofit organizations receiving financial assistance from the State to provide State Surplus staff with acceptable documented evidence of the state loan, grant, or other state financial assistance, or;
- C. require nonprofit organizations to provide a copy of their contract with the State of Ohio. The contract with the State of Ohio must be for more than the transfer of excess and surplus supplies to other organizations.