Contact us for an estimate on quantities over 50 sheets.

10 mil......................................................................$1.25 per sheet
5 mil........................................................................$0.95 per sheet

Laminating:
- Rubber banding
- Hand inserting
- Shrink-wrap....................................................... $0.20 per package

Wafer Sealing:
- Padding.

*1001- & up...............................$0.10 per Book
501-1000 ................................$0.15 per Book
1-500.......................................$0.20 per Book

Booklet Making:
- Stapling: ....................................................................... no charge
- Perforating: ...........................................................$10.00 per 1,000
- Folding: ................................................................$10.00 per 1,000

Inserting single or multiple documents in standard envelopes:
- Use Black & White printing rates (above) to determine envelope cost.
- Minimum order of 2,500 for all envelopes

CD/DVD Duplication
- CD: 1-500................................................................$1.25 each
- CD: 501-1000 ......................................................$1.00 each
- DVD: 1-500..........................................................$1.50 each
- DVD: 501-1000..................................................$1.25 each
*Price includes disc and burning, impression charge will apply for direct print to disc.

Fulfillment Services
Mailing Envelope Inserting
Inserting single or multiple documents in standard envelopes:
- $0.095 includes standard #9, #10, warrant envelope (the .095 inserting rate includes inserting fee of 0.075 & envelope fee of 0.02)
- Hand inserting..........................................................$0.25 per mail piece

Finishing
- Folding: ...................................................................$10.00 per 1,000
  (single fold, letter, accordion, double parallel, gate fold)
- Perforating: ...............................................................$10.00 per 1,000
- Scoring: ..................................................................$10.00 per 1,000
- Stapling: ................................................................no charge
- Coil Spine: ................................................................$0.50 per Book
- Tape Spine: ...............................................................$0.50 per Book
Booklet Making: Run Length Quantity Cost per Book*
- 1-500.................................................................$0.20 per Book
- 501-1000 ...................................................$0.15 per Book
- 1001- & up.......................................................$0.10 per Book

*Prices include collating, folding, stitching and 3 side trim.

Packaging
- 3 or 5 hole punch:......................................................no charge
- Padding.................................................................$0.05 per pad
- Wafer Sealing: white or clear.................................$10.00 set up charge
  plus $0.10 per wafer seal
  Example: Project with 5,000 pieces using 2 wafers each piece is:
  $10.00 + (5,000 pieces x 2 wafers each x $0.01) = $110.00.

Pocket Cards
- 4 Color 1 side..................................................$50.75........$76.00
- 2 Color 1 side (raised).................................$33.75........$43.00
- 1 Color 1 side..................................................$26.25........$35.50

Business Cards
- 4 Color 2 sides..............................................$93.25........$123.25
- 2 Color 2 sides..............................................$76.25........$106.25
- 1 Color 2 sides..............................................$62.25........$82.25

Business Cards 1 color 1 side............................$9.00........$11.00
Business Cards 2 color 1 side............................$9.50........$11.50
Business Cards 3 color 1 side............................$10.00........$12.00
Business Cards 4 color 1 side............................$10.50........$12.50

Quantity           250             500

Special stock (additional charge per box).......$2.00..........$3.50
Raised lettering (additional charge per box),...$3.50........$6.50
Special stock (additional charge per box)........$2.00........$3.50

Large Format Printing, Mounting, and Laminating
State Printing offers an expanded line of large format printing, mounting and laminating up to 42" wide. Estimates are provided based on cost per square foot.
(Example: 2’ x 3’ = 6 square feet - poster w/ mounting and laminating...$32.72)
A variety of printing substrates are available including presentation bond, photo paper and weather-resistant polypropylene and Tyvek. Mounting substrates include white or black foamcore, white or black PVC board and white or black gator board. Prints can be mounted to any flat surface up to 2’ thick and up to 42” wide. Contact us at copy.center@das.ohio.gov or call 614-644-6385 for fast, accurate estimates.

Banner Stand (retractable)
Full color, free standing Banners with retractable base.

Printed Envelopes
Use Black & White printing rates (above) to determine envelope cost.

No.9: 24# white woven, regular & window

No 10: 24# white woven, regular & windows

Warrant: 24# white woven or brown kraft; window;
3/4” x 8 1/2” – window size: 1 1/2” x 4 1/4”

Brown kraft:
9” x 12”, 6” x 9” ............................................additional stock charge $0.05
7 1/2” x 10” ....................................................additional stock charge $0.06
10” x 13” ..........................................................additional stock charge $0.09

* Additional stock charge is added to appropriate cost per impression.

Minimum order of 2,500 for all envelopes