This newsletter is intended to be the primary resource for updates regarding Ohio|Buys. We encourage you to read and share it with other active Ohio|Buys users in your agency.

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Reminder

Ohio|Buys Release 3 will be going live on Monday, November 2\textsuperscript{nd} for Wave 1 agencies!

Agency Update

**OHIO|BUYS SOLICITATION PAGE NEW FOR SOME AGENCIES**

If your agency currently uses its own website to post solicitations, we’d like to inform you that beginning with the introduction of Release 3 on **November 2, 2020**, all bid opportunities and solicitations (including RFPs, RFQs, etc.) from Early Adopter Agencies that are created in Ohio|Buys will automatically be displayed on the [Ohio|Buys Public Solicitations page](https). (Note that this functionality will be available to all Early Adopter Agencies, even those who are going live with Release 3 in December 2020.)

In order to facilitate the creation of a more business-friendly climate and optimize the process of doing business with the State, we encourage you to remain vigilant of this as
your agency begins using Release 3 functionality. Please make it a priority to fully transition your solicitation activities into Ohio|Buys as soon as possible after you go live so we can minimize the amount of time that bidders and suppliers will have to check your website and Ohio|Buys for solicitation opportunities.

It is important to note that in-flight solicitations will not be moved from legacy websites or systems to the Ohio|Buys Public Solicitations page.

See the Managing Quick Quotes in Ohio|Buys Learner Guide for more detailed information regarding current opportunity postings.
Supplier Updates

REMAINING OCTOBER SUPPLIER TRAINING

There is **ONE** supplier/bidder training webinar remaining in October. The one-hour webinar will provide a review of the following topics:

- Getting started in Ohio|Buys
- How to manage your profile, including managing contacts and selecting commodities
- Responding to Solicitations
- Reviewing and Acknowledging Purchase Orders
- Listing your company’s goods and/or services as part of a catalog

Webinar Schedule and Access Information is available on the [Ohio|Buys website](https://www.ohiobuys.com). If any of your suppliers cannot attend this webinar, a video recording is available on the Ohio|Buys Training tab in the Supplier section.

NEW SUPPLIER TRAINING WEBINARINARS FOR SOLICITATIONS & CONTRACTS

We are excited to announce the Ohio|Buys supplier/bidder webinar schedule for November. The webinars will focus on responding to State of Ohio solicitations in Ohio|Buys as well as managing and negotiating contracts.

Supplier/bidder training webinars will be held on the dates listed below. The 10:00AM 1-hour webinars will walk through how to review and respond to solicitations, while the 2:00PM 1-hour webinars will demonstrate how to manage your contracts with the State of Ohio.

<table>
<thead>
<tr>
<th>Date &amp; Time</th>
<th>Topic</th>
<th>Webinar Link</th>
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</thead>
<tbody>
<tr>
<td>Friday, November 13</td>
<td>Solicitations</td>
<td>Register for Ohio</td>
</tr>
<tr>
<td>10:00AM-11:00AM</td>
<td></td>
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</tr>
<tr>
<td>Friday, November 13</td>
<td>Contracts</td>
<td>Register for Ohio</td>
</tr>
<tr>
<td>2:00PM-3:00PM</td>
<td></td>
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</tr>
<tr>
<td>Friday, November 20</td>
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</table>

**Note:** Prior to attending, the supplier will need to verify that their device is able to join the webinar by clicking on this link: [https://www.webex.com/test-meeting.html](https://www.webex.com/test-meeting.html)
Key Term(s)

ITEM TAGS

Provide a way to flag items based on State purchasing considerations or importance and provide a quick visual indication for end users when searching for items. Item tags can also be used as a search criteria. (e.g., M1: Mandatory First Requisite Programs, M2: Mandatory Second Requisite Programs, M3: Mandatory DAS Contract, etc.)

For More Information

Please remember that we are frequently updating Agency and Supplier Learner Guides and Job Aids. Please take some time to review this material so you and your teams can utilize the most current information to make Ohio|Buys work for you.

We will continue to keep you informed as Job Aids are added and updated. Please bookmark or favorite the Ohio|Buys training page for easy access to new updates.

In addition, please refer to:
- New Hints and FAQs
- Ohio|Buys Fact Sheet
- Key Terms
- Ohio|Buys Live Catalogs

Support

To ensure that we can make this process as easy and efficient as possible, please send non-system/support questions to ohiobuys@das.ohio.gov.

To provide feedback that would benefit the program or share success stories, please visit the Ohio|Buys Feedback survey.

Thank you for your partnership and willingness to help build a solution that will benefit your agencies and Ohio as a whole.