



COOPERATIVE PURCHASING PROGRAM

FREQUENTLY ASKED QUESTIONS

Q. *What is the purpose of the Cooperative Purchasing program?*

A. **The purpose of the program is to leverage spend across all entities to obtain volume discounts.**

Q. *If we join, must all our purchases be made through the program?*

A. **Participation is voluntary. Purchasing from DAS contracts is an option to save you money and time. You may select which contracts to utilize depending upon the needs of your particular entity.**

Q. *Does being a member negate the necessity of going out to bid on our own?*

A. **No, your entity's governing rules and regulations takes precedence over Cooperative Purchasing's. Check with your legal counsel if uncertain what your requirements are.**

Q. *Does membership ever expire?*

A. **Yes, the administrative fee covers a 12-month period. Renewal invoices are sent 45 days prior to expiration. Renewing is optional.**

Q. *How many members are currently enrolled in the program?*

A. **Over 1,500 Ohio entities presently participate.**

Q. *When can I begin using the Cooperative Purchasing program?*

A. **Expect to receive your membership certificate within three-four weeks once we've received your signed resolution, enrollment form and annual membership fee.**

Q. *What reporting is necessary?*

A. **As a participating member, your entity's usage of DAS contracts will need to be submitted to our office quarterly. Timely reminders will be emailed.**
