



Security Upgrades at the Lausche Building

Turnstiles Q and A

Security Upgrades

As part of continuing efforts to strengthen security, turnstiles soon will become operational for access to the elevators in the Lausche Building. Below are answers to some of the most common questions regarding the new access procedures.

Frequently Asked Questions:

Why are turnstiles being installed?

- Turnstiles are being installed as part of efforts to continue to enhance security. The safety and security of tenants and visitors is a top priority, so we continue to look for new ways to enhance our security to create a safer environment.

How will I access an elevator to get to my floor?

Swipe your access badge across the stripes on the top of one of the turnstiles. After about 1 to 1.5 seconds, the gates will swing open.

Am I getting a new access badge to use on the turnstiles?

No, your current access badge will work.

Who will have access to the Lausche Building elevators?

All State of Ohio employees and elected and appointed officials who are headquartered in the Lausche Building will have access. Others who frequently have meetings in the Lausche Building also may be given access upon request.

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- **Why do I have to register as a visitor to the Lausche Building if I am a state employee housed elsewhere?**

Security software and procedures differ among state buildings.

- **How do individuals obtain a visitor badge?**

Those needing a visitor access badge will be asked to register at the security desk and show a government-issued photo ID.

- **What are acceptable forms of government-issued photo IDs?**

A driver's license or ID card issued by a state's bureau of motor vehicles, state-issued ID card, passport, U.S. military ID, permanent resident card or any municipality, county or federally issued photo ID.

- **If a visitor does not have any form of government-issued photo ID, can the host Lausche Building-based employee escort the visitor through the turnstiles?**

Yes. However, the employee must come to the security desk and vouch for the visitor's identity. A visitor access badge will then be assigned to the visitor.

- **How do I pre-register groups of visitors?**

Pre-registration of groups larger than five is encouraged to reduce wait time and speed access to large meetings. To pre-register your large group, please provide the following information at least 24 hours prior to the meeting: A list with the name of each visitor, the scheduled meeting time, meeting location and the meeting organizer's contact information. Email the information to dasfacilitiesmgmt@das.ohio.gov.

A visitor access badge will then be created in advance for each person. These pre-registered visitors should be directed ahead of time by their hosts to obtain their access badge from the security desk.

- **If I forget my access badge one day or don't have another form of picture ID with me, can a supervisor from my agency, board or commission vouch for me?**

Yes. However, the supervisor will have to come down to the security desk and verify your identity with security. You will then be issued a visitor access badge for that day. You will be required to return the visitor access badge at the end of your work day.

- **Where should visitor access badges be returned upon departure?**

Visitor access badges can be returned to the security desk. Those leaving after hours can place their visitor access badge in a night drop-off box at the security desk.

- **What happens if someone fails to return a visitor access badge?**

Visitor access badges are inactivated each evening at 6 p.m. Badges can be mailed to the address listed on the back of the badge.

- **What time will the turnstiles and elevators be turned on in the morning?**

The turnstiles will remain operational 24/7. There will be no change to the elevators. As has been the case, the elevators will not be turned on until 7 a.m. weekdays. To access the elevators before 7 a.m. and after 6 p.m. to go to a floor, employees will continue to need to check in with a security officer.

- **Do I need my access badge to leave through the turnstile?**

No, you do not need to swipe your access badge to leave.

As of: 3/2019