Agency Minority Business Enterprise (MBE) Projected Expenditure Plan
– Fiscal Year 2020 –

Section I.

Agency Information

Agency:	State Employment Relations Board
Director/Executive First Name:	Christine
Director/Executive Last Name:	Dietsch
Director/Executive Title:	Executive Director
Address:	65 E. State Street, 12th Floor
City:	Columbus OH
ZIP:	43215

Designation of Responsibility (Agency MBE/EDGE EEO Officer)

First Name:	Shane
Last Name:	Trace
Title:	Program Administrator
Address:	65 E. State Street, 12th Floor
City:	Columbus
ZIP:	43215
Telephone:	614-466-1128
Email:	Shane.trace@serb.ohio.gov

Designation of Responsibility (Agency Procurement Officer)

First Name:	Shane
Last Name:	Trace
Title:	Program Administrator
Address:	65 E. State Street, 12th Floor
City:	Columbus
ZIP:	43215
Telephone:	614-466-1128
Email:	Shane.trace@serb.ohio.gov

Designation of Responsibility (Chief Fiscal Officer)

First Name:	Shane
Last Name:	Trace
Title:	Program Administrator
Address:	65 E. State Street, 12th Floor
City:	Columbus
ZIP:	43215
Telephone:	614-466-1128
Email:	Shane.trace@serb.ohio.gov

Section II-A.

DAS PROJECTED CONTRACTS *FY2020 ONLY* | Agency to have DAS administer or award - ONLY New and/or Renewal

Do not include: purchases to be made from state contracts (e.g., STS, MMA, GDC, LDC, MSA, MCSA, etc.); required sources such as CRP, OPI; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

Contract Information

Commodity/Service	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	Projected Total Contract Value	Agency Requests DAS to Set-Aside (Yes/No)
N/A				

Section II-B.

AGENCY PROJECTED CONTRACTS *FY2020 ONLY* | Agency to award under its own authority - ONLY New and/or Renewal

Include contracts that the agency will award using its direct procurement authority, including those for which the agency will seek a Release and Permit from DAS in order to be able to award independently. Do not include: purchases to be made from state contracts (e.g., STS, MMA, GDC, LDC, MSA, MCSA, etc.); required sources such as CRP, OPI; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

Contract Information

Commodity/Service (Contract name, if known)	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	2nd-Tier Language included in Contract (Yes/No)	Plan to Request Release and Permit from DAS (Yes/No)	Projected Solicitation Post Date	New or Renewal?	Projected Total Contract Value	Projected Set-Aside Total Contract Value	Quarter Projected Contract to be Awarded: Q1: July to Sept.	Q2: Oct. to Dec.	Q3: Jan. to Mar.	Q4: Apr. to June
Armstrong & Okey		Transcription Services	No	No		Renewal	$30,000	$0				

Section II-C.

Total DAS Projected Contracts for FY2020	$0.00
Total DAS Contracts Projected as Set-Aside for FY2020	$0.00
Total Agency Projected Contracts for FY2020	$30,000.00
Total Agency Contracts Projected as Set-Aside for FY2020	$0.00

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Section III-A.

AGENCY ELIGIBLE PURCHASES *FY2020 ONLY* | All purchases for FY2020 in the quarter which the voucher is planned - INCLUDE open encumbrances from Fiscal Year 2019

Include disbursements for the purchasing represented in Section II (DAS Projected Contracts) and Section III (Agency Projected Contracts) plus all purchases to be made from existing DAS contracts (e.g., STS, MMA, GDC, LDC, MSA, MCSA, etc.), non-contract expenditures and debit purchases in the quarter the agency intends to voucher the payments. Include disbursements to be made by vouchers that reference FY2019 encumbrances. Do not include: purchases to be made from required sources such as CRP, OPI; purchases that reference non-MBE-eligible account codes; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

PURCHASE INFORMATION — Purchase by Quarter (Dollar Values)

Purchase Type (Agency Direct Purchase or DAS Term Contract)	Account Code	Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	2nd-Tier Language included in Contract (Yes/No)	Projected Purchases	1st Quarter				2nd Quarter				3rd Quarter				4th Quarter				Fiscal Year To Date			
					1st Quarter Total	Set-Aside	2nd Tier Set-Aside	Open	2nd Quarter Total	Set-Aside	2nd Tier Set-Aside	Open	3rd Quarter Total	Set-Aside	2nd Tier Set-Aside	Open	4th Quarter Total	Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Total Expenditures
Agency Direct Purchase	521050	Office Supplies		$5,550.00	$750.00	$750.00	$0.00	$0.00	$800.00	$800.00	$0.00	$0.00	$500.00	$500.00	$0.00	$0.00	$3,500.00	$3,500.00	$0.00	$0.00	$5,550.00	$0.00	$0.00	$5,550.00
Agency Direct Purchase	521052	Computer Equipment, Updating Outdated Software		$20,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$10,000.00	$10,000.00	$0.00	$0.00	$10,000.00	$10,000.00	$0.00	$0.00	$20,000.00	$0.00	$0.00	$20,000.00
Agency Direct Purchase	521053	Phone Lines		$6,480.00	$1,620.00	$0.00	$0.00	$1,620.00	$1,620.00	$0.00	$0.00	$1,620.00	$1,620.00	$0.00	$0.00	$1,620.00	$1,620.00	$0.00	$0.00	$1,620.00	$0.00	$0.00	$6,480.00	$6,480.00
Agency Direct Purchase	521051	Copier Maintenance		$3,000.00	$750.00	$0.00	$0.00	$750.00	$750.00	$0.00	$0.00	$750.00	$750.00	$0.00	$0.00	$750.00	$750.00	$0.00	$0.00	$750.00	$0.00	$0.00	$3,000.00	$3,000.00
Agency Direct Purchase	521051	Copier Purchase		$7,500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$7,500.00	$0.00	$0.00	$7,500.00	$0.00	$0.00	$7,500.00	$7,500.00
				$0.00																	$0.00	$0.00	$0.00	$0.00
				$0.00																	$0.00	$0.00	$0.00	$0.00
	Knowledge Services Contract	IT Staff Augmentation		$0.00			$0.00	$0.00			$0.00	$0.00			$0.00	$0.00			$0.00	$0.00		$0.00	$0.00	$0.00
	InGenesis Contract	Non-IT Staff Augmentation		$10,000.00			$0.00	$0.00			$0.00	$0.00			$0.00	$0.00			$10,000.00	$0.00		$10,000.00	$0.00	$10,000.00
FY 2020 PROJECTED TOTALS				**$52,530.00**	**$3,120.00**	**$750.00**	**$0.00**	**$2,370.00**	**$3,170.00**	**$800.00**	**$0.00**	**$2,370.00**	**$12,870.00**	**$10,500.00**	**$0.00**	**$2,370.00**	**$23,370.00**	**$13,500.00**	**$10,000.00**	**$9,870.00**	**$25,550.00**	**$10,000.00**	**$16,980.00**	**$52,530.00**

Section III-B.

Total Projected Purchases	$52,530.00
Total Projected MBE Set-Aside Purchases	$35,550.00

Section IV.

EDGE ELIGIBLE PROJECTIONS *FY2020 ONLY* | All purchases for FY2020

List by procurement category the total EDGE projected expenditures for FY 2020.

Procurement Category	EDGE Eligible Budget	Projected Expenditures	Goal %
Architecture and Engineering	$0.00	$0.00	0.00%
Construction	$0.00	$0.00	0.00%
Goods and Services	$57,530.00	$5,000.00	8.69%
Information Technology Services	$5,000.00	$0.00	0.00%
Professional Services	$3,500.00	$0.00	0.00%
Total	$66,030.00	$5,000.00	7.57%

Section V.

CERTIFICATION OF AGENCY DIRECTOR APPROVAL/REVISION

Total Percentage of Contracts Set-Aside by Agency	0.00%
Projected MBE Set- Aside Purchase Percentage	67.68%
Projected EDGE Purchase Percentage	7.57%

By checking this box, ☑ **I, the preparer of this document, hereby certify that this Minority Business Enterprise and Encouraging Diversity, Growth and Equity Projection Plan for Fiscal Year 2020 has been reviewed and approved by the Agency Director and Agency Procurement Officer.**

Preparer's Name	Shane G. Trace
Date Submitted	9/23/2019