

# State of Ohio Combined Charitable Campaign • Special Events



## Required Information

DIRECTIONS: Please fill out and use the Special Events Report for each campaign activity that raises checks and cash dollars for the campaign. This report is in addition to individual pledge forms and is only to be used for events such as Auctions, Bake Sales, Dress Down Days, etc.

Please fill in the spaces using a black ink pen only.

State Agency: \_\_\_\_\_

Work Location: \_\_\_\_\_  
(County – 1st four letters)

If contribution made on behalf of/by Union please identify below:

Union: \_\_\_\_\_

## Special Event Contribution

DIRECTIONS: Please fill in the spaces completely with Charity Code(s) found in the Resource Guide or website.

Attached is the check totaling \$ \_\_\_\_\_, \_\_\_\_\_ . \_\_\_\_\_  
to be distributed per the designations listed below.

Check No.: \_\_\_\_\_

Check Date:    /    /    /    /    /    /    /   

Check here if bank deposit made. (One deposit slip per campaign envelope)  
Deposit receipt must be included with this form.

Deposit Amount: \$ \_\_\_\_\_

Deposit Date:    /    /    /    /    /    /    /   

5-Digit Charity Code	Designation Amount	Charity Name
1. _____	\$ _____, _____ . _____	_____
2. _____	\$ _____, _____ . _____	_____
3. _____	\$ _____, _____ . _____	_____
TOTAL PLEDGE: \$ _____, _____ . _____		_____

Special Event funds can be designated to specific charities by placing the Charity Code numbers and amounts in this section. If no Charity Code(s) is listed, all Special Event monies will go into the undesignated fund to be shared proportionately with all CCC federations.

Special Event Name \_\_\_\_\_ was held on date:    /    /    /    /    /    /    /   

## Thank You! Please Include Name and Date

\_\_\_\_\_  
Print Coordinator Name

\_\_\_\_\_  
Date:    /    /    /    /    /    /    /     
Phone Number with Area Code

Any designated fundraising from CCC Special Events should be publicly known by employees.

PLEASE RETURN ALL PLEDGE FORMS TO DEPARTMENTAL CAMPAIGN COORDINATORS.