




Ohio Office of Information Technology

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	<p>MARCS IT Policy Local Emergency Use Only Subscriber</p>	No: MPP-20.0
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1.0 Purpose

The purpose of this document is to formalize requirements applying to non-state agency MARCS voice radio subscribers who do not use their MARCS radios for their normal operations, but maintain a stock of MARCS-programmed radios for emergency and/or special detail use.

2.0 Scope

The scope of this policy is narrowly focused on agencies/collection of agencies who do not utilize specific MARCS radio equipment for normal, day-to-day wireless voice communications. Examples include Buckeye State Sheriff's Association (BSSA) sponsored regional command and control vehicles; regionally based, multi-jurisdiction and agency Urban Search and Rescue (USAR) groups; and multi-county homeland security based interoperability command and control (MCSBICC) groups. The policy does not apply to state agencies utilizing MARCS.

3.0 Background

The MARCS Program Office (MPO) provides critical wireless voice and data services for various criminal justice first responders throughout the entire state. Twelve (12) state agencies and various non-state police, fire, EMS and other public safety agencies utilize the MARCS voice radio services as their primary wireless communication link.

At the same time, the state-wide interoperability and coverage provided by MARCS makes it incumbent to utilize for effective communications during incidents requiring diverse, multi-agency response. To this end, the MARCS Steering Committee approved the concept of this class of "Local Emergency Use Only" (LEUO) subscriber at the July 29, 2004 Steering Committee meeting. A "LEUO" radio is, by definition, not utilized by the possessing agency for routine, normal, and/or daily primary wireless voice communications.

4.0 Requirements for Inclusion in LEUO Rate

To qualify, the following requirements must be met:

- a) Potential “LEUO” subscribers must petition MARCS for LEUO consideration. MARCS Policy MPP 16 outlines basic subscriber requirements.
- b) Potential “LEUO” subscribers must demonstrate legitimate needs for inclusion into the MARCS system in a “LEUO” status.
- c) Potential LEUO subscribers must agree to limit use of MARCS radio equipment to the following:
 - 1.) Planned or unplanned events requiring multi-agency communications, command and control, or MARCS-specific communications need.
 - 2.) Bi-weekly voice radio check (example; “USAR team 7 radio 1, how do you copy”) or equivalent.
- d) Potential LEUO subscribers must pay a one-time, up-front activation fee of \$50.00 per radio, into the MARCS rotary account.
- e) Potential LEUO subscribers must agree to pay normal monthly MARCS per-radio use rate for any actual mobilization of the MARCS LEUO radios.
- f) Potential LEUO subscribers must agree to timely report any instance contemplated in e) above to the MPO.

5.0 Administrative Responsibilities

The MPO Administrator is responsible for the following actions involving a request for LEUO service:

- a) Review the petition in a timely fashion, obtain any necessary additional details, and make preliminary determination of the eligibility.
- b) Notify all members of the MARCS LEUO review committee of the request.
- c) Obtain input from the MARCS LEUO review committee in a timely fashion.
- d) Convene a meeting of the MARCS LEUO review committee if necessary & obtain consensus regarding the LEUO request in question.
- e) Provide a final determination to the subscriber requestor.
- f) Monitor MARC’s voice system usage to determine compliance of LEUO subscribers.

6.0 Customer Responsibilities

All LEUO customers are responsible for the following the requirements of this policy. Failure to do so may result in interruption and/or termination of MARC’s voice radio services.

7.0 MARCS LEUO Review Committee Makeup

- a) Each voting member of the MARCS Steering Committee shall designate a management-level employee of the effected agency to set on the MARCS LEUO Review Committee.
- b) All rules and regulations as prescribed by Ohio Revised Code and Ohio Administrative Code shall be followed in calling for, convening, and conducting MARCS LEUO Review Committee meetings.