



IT Investment Planning
Service · Support · Solutions

TO: Agency Fiscal Officers and IT Planners

FROM: Carolyn Chavanne, Administrator of Investment Management Services (IMS)

RE: FY14/15 IT Planning: Phase 1

PLEASE NOTE AN IMPORTANT CHANGE FROM PREVIOUS PLANNING PERIODS: In FY14/15, agency IT plans are due to DAS OIT **AFTER** the agency submits its FY14/15 budget to OBM. Agency work on IT plans will not commence until the week of **10/15/12**.

As shared with you previously, DAS OIT is developing a new IT investment tool, IT ALPS (Information Technology Application Lifecycle Planning System), which will support the State's Information Technology Strategy as it relates to improving central IT planning. This tool will be available for use in late 2012 and will enable agencies and enterprise IT to focus IT planning and spending on supporting each agency's business needs through an application-centric planning approach. This approach provides each agency and the IT enterprise a view into the applications which support the business of the state and what is required to build, maintain, and eventually to retire them—a look at an application's entire lifecycle with a clear understanding of the associated costs.

Since IT ALPS will not be available until late in 2012, the IT investment planning for FY14/15 will be implemented in a two-phased approach. The first phase will be focused solely on understanding an agency's planned IT spend for FY14/15 so that OIT can make the required budget recommendations to OBM.

With this goal in mind, agencies will be requested to submit narratives and costs for IT projects, applications, and operations to DAS via the Agency IT Planning & Procurement SharePoint site (accessible from www.das.ohio.gov/ITPlanning). On the SharePoint site, each agency will have a spreadsheet populated with the information the agency provided to OBM for projected spend in FY14/15. Agencies will be asked to specify how the requested budget correlates to IT projects, applications, and operations. Agency analysts will provide detailed information to the agency on how to use the worksheet and ensure that the agency fully understands the information being requested.

Agencies will be requested to provide the Phase 1 FY14/15 IT Plan updates after agencies have submitted their FY14/15 budgets to OBM and OBM has reviewed them and passed them to OIT. Presently, this date is estimated to be the week of October 8. Agency work on IT plans will not commence until the week of **October 15**.

Additional communications will be provided to you as we approach the Phase I FY14/15 IT Planning period. Should you have questions in the meantime, please feel free to consult our FAQs, or reach out to your agency analyst.