

**TO:** Agency Fiscal Officers and IT Planners

**FROM:** Carolyn Chavanne, Administrator of Investment Management Services (IMS)

**RE:** FY14/15 IT Planning

DAS OIT is developing a new IT investment tool which will support the State's Information Technology Strategy as it relates to improving central IT planning. This tool will be available for use in late 2012 and will enable agencies and enterprise IT to focus IT planning and spending on supporting each agency's business needs through an application-centric planning approach. This approach provides each agency and the IT enterprise a view into the applications which support the business of the state and what is required to build, maintain, and eventually to retire them—a look at an application's entire lifecycle with a clear understanding of the associated costs.

The new planning tool, IT ALPS (Information Technology Application Lifecycle Planning System) will not be available until late 2012. Therefore, as stated in OBM's Operating Budget Guidance for Fiscal Years 2014 and 2015, IT investment planning for FY14/15 will be implemented in a two-phased approach.

- **Phase 1—August and September 2012:** Agencies are requested to submit narratives and costs for IT projects, applications, and operations to DAS via a SharePoint site. This SharePoint site will be accessible from [www.das.ohio.gov/ITPlanning](http://www.das.ohio.gov/ITPlanning). DAS will provide training on the use of the site as well additional guidance on the information being requested. The IT purchasing of agencies supervised by DAS will continue to be reconciled to the agency's IT investment planning narrative and costs to ensure a direct correlation and to map actual spending to planned. Agencies are to complete this initial planning phase by *September 28, 2012*.
- **Phase 2—October to December 2012:** DAS will roll-out IT ALPS, the IT investment application centric planning tool which will contain the narratives and costs provided by the agencies in the first phase in late 2012. Agencies will be requested to supply data regarding their applications' lifecycle in the new tool. DAS will provide training sessions to agency fiscal officers and IT managers on IT ALPS.

**Find out more!**

Information about FY14/15 IT planning including an FAQ list is available from the [Agency 2014 - 2015 IT Planning Information Center](#) on the DAS web site. If you have a question that isn't answered in our FAQs, please email it to [State.ITPlanning.Manager@oit.ohio.gov](mailto:State.ITPlanning.Manager@oit.ohio.gov). We will be updating the FAQs as common questions are posed and as more specific process information becomes available.

Additional information concerning the new IT ALPS tool and related information will also be provided through meetings between agencies and OIT. Agencies may also contact DAS by contacting John Bregel (614.387.1204 or [john.bregel@oit.ohio.gov](mailto:john.bregel@oit.ohio.gov)) or by emailing [State.ITPlanning.Manager@oit.ohio.gov](mailto:State.ITPlanning.Manager@oit.ohio.gov).