

Memorandum



To: Ted Strickland, Governor
From: Hugh Quill, Director 
Department of Administrative Services

Date: February 28, 2007

RE: **MONTHLY REPORT – NUMBER OF STATE EMPLOYEES**

This document sets forth the State of Ohio employment count – by agency – as of February 16, 2007. The report can be summarized into the following categories:

Employment Category	
Employees of Cabinet Agencies:	33,246
Employees of Correction Agencies:	16,643
Total Employees in Agencies Under Control of the Office of the Governor	49,889
Employees of Boards and Commissions Appointed by the Governor	7,171
Elected Officials and Employees of Other Agencies, Boards and Commissions	6,499
Total Employees	63,559

Each agency's specific count total is listed in bold on the attached document. Where applicable, the attached report also shows the agency-by-agency employment figures for full-time and part-time employees in the following appointment types:

Established Term. These employees are established by agency-specific and collective bargaining agreements and have a limited duration of work dependent upon the needs of the department. *Established term regular* employees work a standard forty hour week, while *Established term irregular* employees are provided an identified number of hours each fiscal year.

Fixed Term. These employees have been appointed or elected to serve for a period fixed by law. *Fixed term salaried* employees receive a fixed salary set by law. *Fixed term per diem* employees receive compensation on a daily basis for attending meetings and/or conducting official business on behalf of the agency.

Interim. These employees work for an indefinite period of time that is fixed by the length of absence of an employee due to sickness, disability, or approved leave of absence. *Interim external* employees are interim employees appointed from temporary, seasonal

and intermittent positions, while *interim internal* employees are employees appointed from permanent, established term regular, and established term irregular positions.

Intermittent. These employees work an irregular and unpredictable schedule which is determined by the fluctuating demands of the work. Typically, these employees work fewer than 1,000 hours per year.

Permanent. These employees hold a position that requires a regular schedule of twenty-six consecutive bi-weekly pay periods, or any other regular schedule of comparable consecutive pay periods that is not limited to a specific season or duration.

Project Employees. These employees are hired in connection with a special project having a limited term funding source, such as a federal grant.

Seasonal. These employees work a certain regular season or period of each year performing some work or activity limited to that season or period of the year.

Temporary. These employees hold their positions for a limited period of time, which is fixed by the appointing authority for a period not to exceed six months.

Please contact me if you need additional clarification on any information contained in this report.