



February 3, 2009

**Payroll Letter 935**

To: Agency HR Specialists, Payroll Specialists, Budget Specialists, Benefits Specialists, Labor Relations Specialists, and Regulatory Requirements Specialists of All Departments, Institutions, Boards and Commissions

From: David S. Holbrook, HCM Administrator

Subject: FY 2009 Fringe Payroll Costs – Rate Holiday

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The Ohio Department of Administrative Services is pleased to announce rate holidays for the fiscal year 2009 fringe payroll costs shown below.

504301	Human Resources Services
504305	Office of Collective Bargaining
504309	Enterprise Services
503507	Group Life Insurance Contributions, Exempts
503510	Disability Leave Premium
503519	Exempt Professional Development Fund

These rate holidays will be in effect as follows for two pay periods:

504301	Human Resources Services
504309	Enterprise Services

- For biweekly payrolls, the effective date will be the pay-end date of January 31, 2009 through the pay-end date of February 14, 2009.
- For monthly current payrolls, the effective date is pay end February 28, 2009 and March 31, 2009.
- For monthly advanced, the effective date is pay end March 31, 2009 and April 30, 2009.

503507 Group Life Insurance Contribution, Exempts

- For biweekly payrolls, the effective date will be the pay-end date of February 14, 2009 and the pay-end date of March 14, 2009.
- For monthly current payrolls, the effective date is pay end February 28, 2009 and March 31, 2009.
- For monthly advanced, the effective date is pay end March 31, 2009 and April 30, 2009.

This rate holiday will be in effect as follows for three pay periods:

504305 Office of Collective Bargaining

- For biweekly payrolls, the effective date will be the pay-end date of January 31, 2009 through the pay-end date of February 28, 2009.

This rate holiday will be in effect as follows for four pay periods:

503510 Disability Leave Premium

503519 Exempt Professional Development Fund

- For biweekly payrolls, the effective date will be the pay-end date of January 31, 2009 through the pay-end date of March 14, 2009.
- For monthly current payrolls, the effective date is pay end February 28, 2009 through the pay-end date of May 31, 2009 (this applies only to 503510).
- For monthly advanced, the effective date is pay-end March 31, 2009 through pay-end June 30, 2009 (this applies only to 503510).

For questions, please contact DAS HRD HCM Support at 1 (800) 409-1205 or e-mail

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