

---

Ohio Department of Administrative Services  
Bob Taft, *Governor*  
Scott Johnson, *Director*

Human Resources Division  
Floor 29  
30 East Broad Street  
Columbus, Ohio 43215-0405

614.466.6915 voice  
614.232.1653 fax  
www.state.oh.us/das/hrd/payroll



January 7, 2004

**Corrected Payroll Letter 851**  
Supersedes Payroll Letter 833

To: HR Administrators, Payroll Officers, Personnel Officers, Fiscal Officers,  
Labor Relations Officers, and EEO Officers of All Departments,  
Institutions, Boards and Commissions

From: Dan R. Parks, State Payroll Administrator

Subject: School District Income Tax for 2004

---

Eight new school districts approved a school district income tax (SDIT) in 2003. Combined, there are now 133 school districts with voter approved income tax. These changes are effective the first pay period in the 2004 W-2 year (pay period ending 12/27/2003 for biweekly delayed payrolls, pay period ending 01/10/2004 for biweekly current payrolls, and pay period ending 01/31/2004 for monthly payrolls).

Each employee is required to keep us apprised of his or her current school district of residence. If an employee is unsure of their SDIT number, they should be directed to contact their local school board, county board of education or county board of elections to determine the proper code. New employees and employees that move to a new school district should complete an "Employee's Withholding Exemption Certificate", Form IT-4. These forms should be kept permanently on file in your agency. It is the responsibility of each agency Payroll Office to request this information from employees. Employee SDIT numbers are maintained online using the PAYU screen. For a complete listing of all Ohio School Districts and corresponding SDIT numbers by county, please reference the following link: [http://www.tax.ohio.gov/individual\\_taxes\\_SD\\_list.html](http://www.tax.ohio.gov/individual_taxes_SD_list.html).

Attached for your convenience is a listing of all school districts with enacted school district income tax, corresponding school district income tax (SDIT) numbers, withholding percentage and payroll deduction account (PDA) code.

If you have any questions regarding maintaining an employee's SDIT number, please contact Payroll Support at (614) 466-2944.

DRP/drp  
Attachment

**2004 SCHOOL DISTRICT INCOME TAX (SDIT) NUMBERS AND PAYROLL DEDUCTION ACCOUNT (PDA) CODES**

SCHOOL DISTRICT NAME	SDIT	%	PDA	SCHOOL DISTRICT NAME	SDIT	%	PDA
1 Ada Exempted Village Schools	3301	0.75	V78	68 Miami East Local Schools	5504	0.50	V68
2 Anna Local Schools	7501	0.50	V20	69 Miller City-New Cleveland Local Schools	6906	1.25	V84
3 Ansonia Local Schools	1901	0.75	V53	70 Mississinawa Valley Local Schools	1905	1.00	V08
4 Antwerp Local Schools	6301	0.75	V23	71 Mohawk Local Schools	8802	1.00	VAG
5 Arcanum-Butler Local Schools	1902	0.75	V54	72 Montpelier Ex. Village	8605	0.75	VB6
6 Arlington Local Schools	3202	1.25	V13	73 Mount Gilead Ex. Village	5903	0.75	VA3
7 Bellevue City Schools	3901	0.50	VB9	74 National Trail Local Schools	6802	1.00	V55
8 Berkshire Local Schools	2801	0.75	V79	75 New Lebanon Local Schools	5708	0.75	VB0
9 Bettsville Local Schools	7401	1.00	V93	76 New London Local Schools	3903	1.00	V35
10 Big Walnut Local Schools	2101	0.75	V98	77 New Miami Local Schools	0907	1.00	V01
11 Bloom-Carroll local Schools	2303	0.75	VA7	78 New Riegel Local Schools	7404	0.75	V19
12 Bowling Green City Schools	8701	0.50	V80	79 Newark City Schools	4507	1.00	VB1
13 Bradford Exempted Village Schools	5502	1.75	V18	80 Newton Local Schools	5506	1.00	V85
14 Buckeye Central Local Schools	1701	1.50	V06	81 North Union Local Schools	8003	1.00	V36
15 Buckeye Valley Local Schools	2102	1.00	V81	82 Northmor Local Schools	5904	1.00	V86
16 Canal Winchester Local Schools	2502	0.75	V24	83 Northridge Local Schools	4509	1.00	VB2
17 Carlisle Local Schools	8301	1.00	VDL	84 Northwestern Local Schools	8505	1.25	V22
18 Cedar Cliff Local Schools	2902	1.00	V25	85 Norwalk City Schools	3904	0.50	V69
19 Celina City Schools	5401	0.75	VAB	86 Oberlin City Schools	4712	1.25	V37
20 Centerburg Local Schools	4201	0.75	V15	87 Otsego Local Schools	8707	1.00	VDB
21 Central Local Schools	2002	0.75	V56	88 Ottawa-Glandorf Local Schools	6907	0.50	V87
22 Clermont-Northeastern Local Schools	1303	1.00	VAC	89 Pandora-Gilboa Local Schools	6909	0.75	V97
23 Coldwater Exempted Village Schools	5402	0.50	V17	90 Parkway Local Schools	5405	1.00	VAH
24 Columbiana Exempted Village Schools	1502	1.00	VDA	91 Patrick Henry Local Schools	3504	1.75	V38
25 Columbus Grove Local Schools	6901	0.75	VAD	92 Paulding Exempted Village Schools	6302	1.00	V39
26 Continental Local Schools	6902	1.00	V26	93 Perrysburg Exempted Village Schools	8708	0.50	V70
27 Cory-Rawson Local Schools	3203	1.75	V57	94 Pettisville Local School Schools	2604	1.00	VDG
28 Covington Exempted Village Schools	5503	0.50	V94	95 Pickerington Local Schools	2307	1.00	V40
29 Crestview Local Schools	1503	1.00	V05	96 Piqua City Schools	5507	0.50	V41
30 Danville Local Schools	4202	0.50	V16	97 Plymouth-Shiloh Local Schools	7007	1.00	V42
31 Defiance City Schools	2003	0.50	V58	98 Preble Shawnee Local Schools	6804	1.00	V43
32 Eaton City Schools	6803	0.75	V82	99 Reynoldsburg City Schools	2509	0.50	V09
33 Edgerton Local Schools	8602	1.00	V59	100 Ridgmont Local Schools	3304	1.00	V44
34 Elmwood Local Schools	8703	1.25	V60	101 Riverdale Local Schools	3305	1.00	VB4
35 Evergreen Local Schools	2602	0.75	V10	102 Riverside Local Schools	4604	0.75	VA1
36 Fairbanks Local Schools	8001	0.75	V21	103 Russia Local Schools	7507	0.75	V71
37 Fairborn City Schools	2903	0.50	V11	104 Scioto Valley Local Schools	7105	0.75	VB5
38 Fairfield Union Local Schools	2304	1.00	V27	105 Seneca East Local Schools	7406	1.00	VB8
39 Fairlawn Local Schools	7503	0.75	V28	106 South Central Local Schools	3905	1.25	V45
40 Fort Loramie Local Schools	7504	0.75	VA4	107 Southeastern Local Schools	1205	1.00	V04
41 Fort Recovery Local Schools	5406	1.00	V47	108 Southwest Licking Local Schools	4510	0.75	V46
42 Franklin Monroe Local Schools	1903	0.75	V83	109 Spencerville Local Schools	0209	1.00	V89
43 Fremont City Schools	7202	1.25	V95	110 Springfield Local Schools	5010	1.00	VB7
44 Gorham Fayette Local Schools	2603	1.00	V61	111 Stryker Local Schools	8607	1.00	V48
45 Goshen Local Schools	1305	1.00	V29	112 Teays Valley Local Schools	6503	0.75	V72
46 Greeneview Local Schools	2904	1.00	V30	113 Triad Local Schools	1103	1.00	V02
47 Greenfield Exempted Village Schools	3603	1.25	VDH	114 Tri-Village Local Schools	1906	1.50	V49
48 Greenville City Schools	1904	0.50	V07	115 Twin Valley Local Schools	6805	0.75	VDC
49 Hardin Northern Local Schools	3302	1.00	V32	116 Union-Scioto Local Schools	7106	0.50	V73
50 Hardin-Houston Local Schools	7505	0.75	V31	117 United Local Schools	1510	0.50	V74
51 Hicksville Exempted Village Schools	2004	0.75	V62	118 Upper Sandusky Exempted Village Schools	8803	0.50	VAJ
52 Highland Local Schools	5902	0.50	V63	119 Upper Scioto Valley Local Schools	3306	0.50	VAK
53 Hillsboro City Schools	3604	1.00	V64	120 Valley View Local Schools	5713	1.25	V75
54 Holgate Local Schools	3501	1.00	V65	121 Van Wert City Schools	8104	1.00	VDK
55 Jefferson Local Schools	4901	0.50	VA2	122 Vanlue Local Schools	3208	1.00	VAL
56 Johnstown-Monroe Local Schools	4503	1.00	VDJ	123 Walnut Township Local Schools	2308	1.25	VDF
57 Kenton City Schools	3303	1.00	VAE	124 Wapakoneta City Schools	0605	0.75	V50
58 Ledgemont Local Schools	2805	0.75	VC0	125 Wayne Trace Local Schools	6303	0.75	V76
59 Leipsic Local Schools	6905	0.75	V66	126 Waynesfield-Goshen Local Schools	0606	1.00	V77
60 Liberty Benton Local Schools	3205	0.75	VA6	127 Wellington Exempted Village Schools	4715	1.00	V51
61 Liberty Center Local Schools	3502	1.00	VAF	128 West Liberty-Salem Local Schools	1105	1.50	V03
62 Liberty Union-Thurston Local Schools	2306	1.25	V33	129 Western Reserve Local Schools	3906	1.25	V52
63 Licking Valley Local Schools	4506	1.00	V96	130 Wilmington City Schools	1404	1.00	VDD
64 Loudonville-Perrysville Exempted Village Schools	0303	1.25	V67	131 Wyoming City Schools	3122	1.25	V12
65 Madison Local Schools	0905	0.50	V34	132 Xenia City Schools	2906	0.50	VB3
66 McComb Local Schools	3206	1.00	V14	133 Yellow Springs Exempted Village Schools	2907	1.00	VC1
67 Mechanicsburg Exempted Village	1102	0.50	VA8				