



**Ohio Department of
Administrative Services**
HUMAN RESOURCES DIVISION
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George V. Voinovich
Governor

Sandra A. Drabik
Director

March 19, 1997

Payroll Letter 717

To: Payroll Officers, Personnel Officers, Labor Relations Officers and Fiscal Officers
of all Departments, Institutions, Boards and Commissions

From: Robert L. Cruse, State Payroll Administrator

Subject: Combined Premium for Dental, Vision and Group Life Insurance

Employees who are covered by the terms of a collective bargaining agreement, except CWA, and who are eligible for dental, vision and group life insurance continue to have their coverage administered by the OCSEA Benefits Trust. However, effective with the Pay Period Ending March 1, 1997 there will no longer be a separate charge for those employees covered by the Trust dental, vision or group life insurance. While the employee's choice of coverage must still be recorded on the employee's BENE screen with effective dates of coverage, a combined, standard premium of \$41.50 per month will be deducted for such Trust covered employee regardless of plan enrollment or single or family coverage. The \$41.50 will appear in object 035-08 Dental Insurance Contribution on your Payroll Voucher Recapitulation.

If a make-up is necessary, you would post the appropriate dental code (DT1, DT2 or DT3) and the amount of \$41.50. There will be no refunds for any premium as this is a negotiated flat rate per covered member.

If you have any questions regarding this new procedure please contact me at (614) 466-2986. Thank you in advance for your cooperation.

RLC/bc