



Ohio Department of Administrative Services

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George V. Voinovich
Governor

James Conrad
Director

September 27, 1994

Payroll Letter 665

To: Payroll Officers, Personnel Officers, Labor Relations Officers and Fiscal Officers of
All Departments, Institutions, Boards and Commissions

From: Robert L. Cruse, State Payroll Administrator

Subject: Dependent Care Benefits on P/T Disabilities

A change has been made to the Payroll System which will enable employee's who are on part-time disability to contribute to their Dependent Care Spending Account. For those employee's on disability (class 99001) who have hours worked reported in a pay period, you should repost the employee's Dependent Care Spending Account deduction (DCB or DCM) on the Payroll Disbursement Journal each pay period. This is required because during payroll maintenance processing, all disability employee payroll records are placed into a NOPAY status and the DCB or DCM deductions removed. For employee's who receive full-time disability benefits, the system will still remove any DCB or DCM deduction from the employee's payroll record.

Any questions regarding Dependent Care Benefits should be directed to Pat Kunkler, Dependent Care Administrator, at 614-466-0175.

RLC/DRP/drp