

Office of Talent Management

**ePerformance
Quarterly Metrics**

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June 18, 2015

Welcome and opening.

Housekeeping items:

- Please do not place your call on mute
- We will have plenty of time for questions at the end of our time together
- The slides, job aid, and Excel workbook will be available on the ePerformance Toolkit shortly after the presentation

Agenda

- What we are measuring
- Why we are measuring
- When we are measuring
- How we are measuring
- Resources



What we are measuring

- Completion Rate
- Timeliness
- Ratings Trend



Completion rates: indicates how many documents are in a given status at a point in time.

Timeliness: indicates how many documents have been acknowledged in a timely manner. For purposes of the ePerformance Quarterly Metrics workbook, timeliness is derived based upon a document's acknowledgement date. A timely document is one that was acknowledged no later than 30 calendar days after the noted review period end date.

Ratings trend: displays the performance rating distribution.

Why we are measuring

- Return to metrics
- Help you understand trends
- Help me identify gaps



To return to a metrics-oriented view of performance management

To get agencies used to seeing and understanding performance trends

To help me identify gaps and help address agency-specific needs

When we are measuring

- Quarterly, beginning July 1, 2015

Annual Cycle	Review Period End Date	Review Period Date Range BI Prompts*	BI Report Run Date†	DAS Submission Deadline†
January	12/31	10/1 – 12/31	2/1	2/7
April	3/31	1/1 – 3/31	5/2	5/9
July	6/30	4/1 – 6/30	8/1	8/7
October	9/30	7/1 – 9/30	11/1	11/7

Send to ePerformance@das.ohio.gov



Let's talk through the schedule.

Since we're launching on July 1, we'll start in the middle of this chart.

The first submission deadline is Friday, August 7.

All submissions should be sent to the ePerformance inbox.

How we are measuring

- BI reports
 - PM-77 Percentage Complete Report
 - PM-80 Ratings Trend Analysis Report
- Excel Workbook



I won't bore you with running the actual BI reports, but the job aid has screenshots, instructions, and the same date range table from earlier to help you along.

In not running BI, I'm skipping almost half of the instructions, so if you're familiar with BI, you'll be just fine.

Let's look at the Excel workbook together for a few minutes. I'll walk you through each tab and demo how to refresh the data charts.

Questions



Resources

Job Aid via das.ohio.gov/ePerf toolkit

ePerformance@das.ohio.gov

614-728-8944



ePerformance Quarterly Metrics

Thank You



Thank you!