

**STATE OF OHIO (DAS)**  
**CLASSIFICATION**  
**SPECIFICATION**

**CLASSIFICATION SERIES:**

Psychologist

**SERIES NO.:**

8331

**MAJOR AGENCIES:**

DYS, MH, MR/DD, DR&C

**EFFECTIVE**

06/30/2008

**SERIES PURPOSE:**

The purpose of the psychologist occupation is to provide psychological services to patients, residents, students & inmates in order to evaluate & treat mental & emotional disorders.

At the lowest levels, incumbents provide psychological services or administer therapy for stress & pain management under immediate supervision.

At the higher levels, incumbents within scope of practice independently provide psychological services and/or serve as lead workers or supervisors.

Note: This series may be used within agency/institution &/or in community setting.

**CLASS TITLE**

Psychology Assistant 1

**CLASS NUMBER**

83311

**PAY RANGE**

11

**EFFECTIVE**

08/04/1996

**CLASS CONCEPT:**

The first developmental level class works under immediate supervision & requires working knowledge of psychological theories, interventions & evaluation techniques in order to provide psychological services or administer therapy for stress & pain management to patients, residents, consumers, students &/or inmates.

**CLASS TITLE**

Psychology Assistant 2

**CLASS NUMBER**

83312

**PAY RANGE**

13

**EFFECTIVE**

01/09/2005

**CLASS CONCEPT:**

The second developmental level class works under immediate supervision & requires advanced working knowledge of psychological theories, interventions & evaluation techniques in order to provide psychological services or to administer therapy for stress & pain management to patients, residents, consumers, students &/or inmates, provide advice & consultation on psychological matters & provide clinical direction & training to other treatment team members.

**CLASS TITLE**

Psychologist

**CLASS NUMBER**

83313

**PAY RANGE**

15

**EFFECTIVE**

06/30/2008

**CLASS CONCEPT:**

The advanced level class works under direction & requires thorough knowledge of psychological theories, interventions & evaluation techniques in order to within scope of practice, provide psychological services to patients, residents, consumers, students &/or inmates, provide advice & consultation on psychological matters, or to do all of preceding & act as lead worker over lower-level psychological services staff.

**CLASS TITLE**

Psychologist Supervisor

**CLASS NUMBER**

83315

**PAY RANGE**

16

**EFFECTIVE**

01/09/2005

**CLASS CONCEPT:**

The supervisory level class works under general direction & requires thorough knowledge of psychological theories, interventions, evaluation techniques & programs in order to supervise lower-level psychological services staff, provide advice & consultation on psychological matters & plan, implement & assess psychological programs & services.

<u>CLASS TITLE</u>	<u>CLASS NUMBER</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY RANGE</u>
Psychology Assistant 1	83311	11	08/04/1996	11

**JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)**

Performs initial screening & psychological evaluations/assessments, administers, scores & interprets psychological &/or neuropsychological tests, interviews & observes patients, residents, consumers, students or inmates & writes &/or assists in preparation of evaluation reports & treatment plans under clinical supervision of licensed psychologist.

Provides psychological interventions/treatments & conducts individual & group counseling & psychotherapy or administers therapy for stress & pain management under supervision of licensed psychologist.

Serves on committees (e.g., institution committees, research committees), attends meetings & in-service training & participates in staff development programs & research projects.

**MAJOR WORKER CHARACTERISTICS:**

Knowledge of clinical psychology; psycho diagnostics; psychotherapy; interviewing; statistics; counseling. Ability to understand abstract field of study; define problems, collect data, establish facts & draw valid conclusions; write meaningful, concise & accurate reports; counsel others on sensitive matters; recognize unusual or threatening conditions & take appropriate action.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**

Master's degree in psychology from accredited educational institution.

-Or master's degree with minimum of 60 quarter hours or 40 semester hours of graduate course work completed in psychology department (i.e., courses would have prefixes PSYCH, PSY, or CPSY) documented on official transcript from accredited educational institution per Ohio State Board of Psychology. All transcripts for applicants must be reviewed by licensed psychologist who will act as immediate supervisor, except for those applying for positions in facilities operated by Ohio Department of Rehabilitation & Correction. In Ohio Department of Rehabilitation & Correction, all transcripts must be reviewed by chief of psychological programs.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**

Not applicable.

**UNUSUAL WORKING CONDITIONS:**

May be exposed to potentially violent patients; may require travel to community site under contract with Department of Mental Health.

<u>CLASS TITLE</u>	<u>CLASS NUMBER</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY RANGE</u>
Psychology Assistant 2	83312	11	01/09/2005	13

**JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)**

Performs initial screening & psychological evaluations/assessments, administers, scores & interprets psychological &/or neuropsychological tests, interviews & observes patients, residents, students, consumers or inmates & writes &/or assists in preparation of clinical reports & treatment plans under clinical supervision of licensed psychologist.

Provides psychological interventions/treatments, conducts individual & group counseling & psychotherapy or administers therapy for stress & pain management under guidance of licensed psychologist.

Provides clinical direction & participates in providing in-service training to other treatment team members (e.g., social workers, lower-level psychology assistants, counselors, interns).

Serves on committees (e.g., institution committees; research committees), attends meetings & in-service training & participates in staff development & research projects.

**MAJOR WORKER CHARACTERISTICS:**

Knowledge of clinical psychology; psychotherapy; psycho diagnostics; interviewing; counseling; statistics. Ability to understand abstract field of study; recognize unusual or threatening conditions & take appropriate action; write meaningful, accurate & concise reports & records; counsel others on sensitive matters; prepare & present clinical information & in-services training to non-clinical staff in understandable manner; design research projects &/or gather & analyze psychological data, establish facts & draw valid conclusions consistent with data.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**

Doctoral degree in psychology or other doctoral degree deemed equivalent by Ohio State Board of Psychology.

-Or master's degree in psychology from accredited educational institution accredited or recognized by national or regional accrediting agency ; 3 yrs. psychological work exp. comparable to Psychology Assistant 1, 83311.

-Or 3 yrs. psychological work exp. comparable to Psychology Assistant 1, 83311; master's degree with minimum of 60 quarter hours or 40 semester hours of graduate course work completed in psychology department (i.e., courses would have prefixes PSYCH, PSY or CPSY) documented on official transcript from accredited educational institution per Ohio State Board of Psychology; all transcripts must be reviewed by licensed psychologist who will act as immediate supervisor, except for positions in facilities operated by Ohio Department of Rehabilitation & Correction; in Ohio Department of Rehabilitation & Correction, all transcripts must be reviewed by chief of psychological programs.

-Or 3 yrs. exp. as Psychology Assistant 1, 83311, in state agency where employees are paid by warrant of Auditor of State of Ohio.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**

Not applicable.

**UNUSUAL WORKING CONDITIONS:**

May be exposed to patients, clients or inmates who are potentially violent; may require travel to community site under contract with Department of Mental Health.

<u>CLASS TITLE</u>	<u>CLASS NUMBER</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY RANGE</u>
Psychologist	83313	11	06/30/2008	15

**JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)**

Within scope of practice, provides psychological services to patients, residents, consumers, students &/or inmates, provides advice & consultation on psychological matters, (e.g., conducts psychological &/or neuropsychological evaluations/assessments, administers, scores & interprets psychological tests, reviews pre-admission or pre-treatment data, conducts interviews & writes evaluation reports & treatment plans, evaluates treatment plans developed & quality of service rendered by others & coordinates psychological services & programs, assists with program development & conducts research on psychological assessment & treatment) or does all of preceding & acts as lead worker over lower level psychological services staff.

Conducts individual & group counseling & psychotherapy (e.g., counsels on substance abuse, trauma, self injury, suicidal ideation, grief & loss, impulse control, family issues, health issues, inter-personal issues &/or criminal behavior), follows up on treatment & writes progress reports; conducts psychological evaluations &/or court order forensic evaluations (e.g., reviews patient's current chart, past hospital records, prosecution files, court entries & indictments, interviews direct care staff, individuals, guardians, family members, attorney's &/or case managers, conducts suicide risk assessments (e.g., participates in involuntary medication hearings; evaluates potential for suicide; consults with psychiatrist, conducts assessments, works with clients to establish reasons for living, teaches coping strategies); diffuses / de-escalates issues & role models positive behaviors; conducts ongoing assessments of inmates at all times to identify, prevent &/or contain any significant lethality risks amongst inmates for imminent harm to self or others; provide psychological services to offenders under Adult Parole Authority oversight; coordinates services between institution mental health services & local community mental health service providers; completes re-entry accountability plans & conducts home visits to adult parole authority offenders with adult parole authority field officers; provides specialized sex offender therapies such as aggression control, coping with neurological disorders (e.g., ADHD) & victim empathy; provides psychological treatment to inmates in form of psycho-educational classes (e.g., skill acquisition) & time limited group psychotherapy (e.g., older adult male issues), participates in treatment team functions & provides technical assistance, guidance, instruction to treatment team members; recommends policies & procedures for patient assessment, evaluation & treatment

Evaluates defendant / patient for mental status, evaluates competence to stand trial &/or sanity at time of offense & writes comprehensive forensic report & recommendation for courts; responds to subpoenas & appears in court as expert witness on forensic / psychological matters; testifies in court regarding placement, guardianship, risk assessment &/or competency to stand trial; writes discharge summaries &/or behavioral recommendations when transitioning individuals out of institution, prepares statistical reports & graphs summarizing behavioral progress & use of various interventions / treatments; acts as liaison for offenders with treatment team, rules infraction boards, parole boards & unit management staff; reviews multiple charts, conducts interviews, writes risk assessment reports & treatment summaries; serves as advisor on psychological matters for psychological unit, for other divisions & departments & for community groups & organizations, prepares materials for & participates in staff development & in-service training programs, attends meetings, conferences & seminars, serves on &/or chairs facility-wide committees & represents psychological unit; acts as consultant with regional parole staff, juvenile parole officers, social workers, mental health professionals, community mental health professionals, families & case managers; on rotating basis, participates in weekend coverage for evaluation & assessment of offenders placed on suicide watch.

**MAJOR WORKER CHARACTERISTICS:**

Knowledge of Ohio revised code chapters (e.g., 2945, 4732, 5122); Ohio administrative code (e.g., section 4732); American psychological association forensic psychological guidelines; ethical issues within forensic psychology; adult parole authority laws, rules & guidelines; criminology, social psychology; clinical psychology; interviewing; psychotherapy; psycho diagnosis; counseling; statistics; employee training & development\*; Ohio ethics laws & statutes; biological basis of behavior; neuropsychology; psychopharmacology; counseling. Skill in operation of personal computer & related software\* (Microsoft word; excel; power point; crisis & trauma intervention\*; suicide prevention\*; first aid\*; CPR\*). Ability to understand abstract field of study; define problems, collect data, establish facts & draw valid conclusions; recognize unusual or threatening conditions & take appropriate action; use statistical analysis; counsel others on sensitive matters; write instructions, specifications or technical manuals; develop complex reports & position papers such as functional assessments, indentifying problem behaviors, prioritizing problem behaviors, defining problem behaviors & formulating hypothesis; conduct intellectual educational, social-sexual, risk & adaptive assessments (including administering & scoring / interpreting assessments); maintain composure while testifying as

expert witness during adversarial legal proceedings.

(\*)Developed after employment.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**

License to practice psychology as issued by Ohio State Board of Psychology per Section 4732.12 or 4732.15 (A) of Ohio Revised Code.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**

Biennial renewal of licensure as psychologist.

**UNUSUAL WORKING CONDITIONS:**

Exposed to incarcerated physically assaultive youth or patients/clients while participating in emergency / code situations; exposed to unpredictable behavior of violent inmates / residents; exposed to human noise such as loud voices, manic or psychotic ramblings & pounding on Plexiglas; confined to small treatment rooms for individual & group therapy sessions; may require travel to community site under contract with Department of Mental Health.

<u>CLASS TITLE</u>	<u>CLASS NUMBER</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY RANGE</u>
Psychologist Supervisor	83315	EX	01/09/2005	16

**JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)**

Supervises psychology staff (i.e., psychologists, psychology assistants, students & trainees) including scheduling & assigning work, monitoring services provided, reviewing work & evaluating performance, recruiting, interviewing & hiring new psychology staff, recommending transfers, lay offs, promotions, disciplinary actions & rewards & plans, directs & provides training & staff development programs.

Plans, develops, implements, administers & assesses psychological programs, services & research activities & writes policies & establishes procedures on delivery of psychological services.

Consults with administration & staff on matters pertaining to psychological unit, represents psychological unit at meetings, conferences, seminars & workshops & provides information & advice on psychological matters to other divisions, agencies, community organizations & other interested parties.

**MAJOR WORKER CHARACTERISTICS:**

Knowledge of clinical psychology; counseling; psycho diagnostics; psychotherapy; interviewing; statistics; project/program management\*; employee training & development. Ability to understand abstract field of study; write meaningful, concise & accurate reports; write instructions, specifications, or technical manuals; define problems, collect data, establish facts & draw valid conclusions; recognize unusual or threatening conditions & take appropriate action; counsel others on sensitive matters; interpret extensive variety of technical matters in books, journals & manuals.

(\*)Developed after employment.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**

License to practice psychology in Ohio pursuant to Section 4732.09 and 4732.21 of revised code; 12 mos. exp. as a licensed psychologist; 1 course in employee trg. & development or 3 mos. exp. providing work direction & training or supervision to psychology students, assistants, or psychologists.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**

Biennial renewal of licensure as psychologist.

**UNUSUAL WORKING CONDITIONS:**

May be exposed to potentially violent patients.