

STATE OF OHIO (DAS) CLASSIFICATION SPECIFICATION	<b>CLASSIFICATION SERIES:</b> Polygraph Examiner	<b>SERIES NO.:</b> 8329
	<b>MAJOR AGENCIES:</b> Attorney General only	<b>EFFECT. DATE:</b> 01/01/1980

**SERIES PURPOSE:**

Under general supervision &/or other administrative supervisors, prepares test questions & subject to be tested; administers polygraph tests; conducts interrogations; interprets test results; prepares reports; testifies in court; maintains equipment; advises superiors on technical matters.

**CLASS TITLE:**

Polygraph Examiner

**CLASS NUMBER:**

83291

**EFFECTIVE DATE:**

01/01/1980

**NEW EFFECTIVE DATE:**

09/03/1993

**CLASS CONCEPT:**

The full performance level class works under general supervision & requires considerable knowledge of law enforcement investigations, legal Elements of Proof for various crimes regularly investigated & interviewing & interrogation techniques in order to perform polygraph examinations.

<b>CLASS TITLE:</b> Polygraph Examiner	<b>CLASS NO.:</b> 83291	<b>BARG. UNITS:</b> 048
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**EFFECTIVE DATE:**

01/01/1980

**NEW EFFECTIVE DATE:**

09/03/1993

**JOB DUTIES IN ORDER OF IMPORTANCE: (THESE DUTIES ARE ILLUSTRATIVE ONLY. INCUMBENTS MAY PERFORM SOME OR ALL OF THESE DUTIES OR OTHER JOB-RELATED DUTIES AS ASSIGNED.)**

Obtains case facts from investigators & using established criteria, prepares test questions; determines mental & physical suitability of subject & psychologically prepares subject for examination; administers variety of polygraph examinations deemed appropriate.

Analyzes recorded physiological reactions of subject & conducts post-test interrogation to elicit truth from persons found to be deceptive; takes statements from subject for presentation to investigators & court; assists investigators in determining course of investigation based on test results; prepares written report concerning test results; testifies in court.

Repairs, maintains & calibrates polygraph equipment; attends seminars; addresses law enforcement, civic & school groups regarding polygraph statistics; schedules special examinations; advises superiors on technical matters, coordinates special projects.

**MAJOR WORKER CHARACTERISTICS:**

Knowledge of public relations, criminal laboratory practices & procedures\*, basic anatomy, basic principles of psychology, basic principles of sociology, polygraph examination procedures\*, laws relative to administration of polygraph exams\*, interviewing; skill in use of polygraph equipment\*, ability to apply principles to solve practical problems & deal with variety of variables in somewhat unfamiliar context, define problems, collect data, establish facts & draw valid conclusions, add, subtract, multiply & divide whole numbers, interview subjects & determine mental & physical suitability for examination, gather, collate & classify information about data, people or things according to established method, handle sensitive telephone & face-to-face contacts with public & government officials, demonstrate dexterity.

(\*)Developed after employment.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**

Certification from a polygraph school recognized by the appointing authority. 1 course in anatomy or equivalent; or five years law enforcement investigative experience. Must possess a valid Ohio Drivers License.

-Or alternative, equivalent evidence of the Major Worker Characteristics noted above.

-Or equivalent of Minimum Class Qualifications For Employment noted above.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**

Completing formal training course and receiving certification as a polygraph examiner by a polygraph school recognized by the appointing authority during probationary period.

**UNUSUAL WORKING CONDITIONS:**

Exposure to dangerous criminals, weapons & contagious diseases. Significant travel.