STATE OF OHIO (DAS) CLASSIFICATION SPECIFICATION	**CLASSIFICATION SERIES**: Teacher 1 - 4 (Vocational - Tailoring)	**SERIES NO.**: 7167
	MAJOR AGENCIES: Rehabilitation & Correction	**EFFECTIVE DATE**: 03/26/1990

SERIES PURPOSE:
The purpose of the teacher (vocational - tailoring) occupation is to instruct inmates or residents, housed in one state facility, in tailoring.

CLASS TITLE:
Teacher 1 (Vocational - Tailoring)

CLASS NUMBER:
71671

EFFECTIVE DATE:
03/26/1990

CLASS CONCEPT:
The full performance level class works under direction & requires considerable knowledge of teacher education in order to instruct inmates or residents, housed in one state facility, in tailoring. All employees in this class must possess a baccalaureate degree or less.

CLASS TITLE:
Teacher 2 (Vocational - Tailoring)

CLASS NUMBER:
71672

EFFECTIVE DATE:
03/26/1990

CLASS CONCEPT:
The full performance level class works under direction & requires considerable knowledge of teacher education in order to instruct inmates or residents, housed in one state facility, in tailoring. All employees in this class must possess a baccalaureate degree & twenty additional quarter hours but less than a master's degree, or three years vocational teaching experience & have completed a pre- & in-service education program of at least thirty-six hours of professional coursework approved by Ohio Department of Education.

CLASS TITLE:
Teacher 3 (Vocational - Tailoring)

CLASS NUMBER:
71673

EFFECTIVE DATE:
03/26/1990

CLASS CONCEPT:
The full performance level class works under direction & requires considerable knowledge of teacher education in order to instruct inmates or residents, housed in one state facility, in tailoring. All employees in this class must possess a master's degree.

CLASS TITLE:
Teacher 4 (Vocational - Tailoring)

CLASS NUMBER:
71674

EFFECTIVE DATE:
03/26/1990

CLASS CONCEPT:
The full performance level class works under direction & requires considerable knowledge of teacher education in order to instruct inmates or residents, housed in one state facility, in tailoring. All employees in this class must possess a master's degree & thirty hours of post-graduate study.

CLASS TITLE:	**CLASS NUMBER**:	**BARGAINING UNIT**:
Teacher 1 - 4 (Vocational - Tailoring)	71671 - 71674	10

EFFECTIVE DATE:
03/26/1990

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)
Assesses educational needs of inmates or residents, develops lesson plans to address those needs to include individualized assignments & training, provides instruction in tailoring & individual assistance, administers, scores & interprets examinations & proficiency indicators, maintains discipline &/or security & counsels students concerning their performance, behavior &/or personal problems.

Attends variety of meetings; prepares required records & reports (e.g., enrollment figures, grades, student progress); inventories & orders supplies & materials needed; organizes &/or monitors extracurricular activities; researches, selects & recommends new teaching materials.

MAJOR WORKER CHARACTERISTICS:
Knowledge of teacher education designed for vocational - tailoring & assigned area of grade level; departmental policies & procedures concerning operations of educational program to include those for discipline &/or security*. Skill in operating equipment associated with tailoring & audio-visual equipment. Ability to assess educational needs of students & develop appropriate lesson plans & individualized assistance; prepare & maintain accurate & concise reports & records; gather, collate & classify information about data, people or things; establish good rapport with students & work cooperatively with other facility staff members.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:
Current Teacher Certificate appropriate for vocational - tailoring & grade level to be assigned; Teacher 1, 71671, must also have baccalaureate degree or less; Teacher 2, 71672, must also have a baccalaureate degree & 20 additional quarter hrs. but less than master's degree, or non-degree trade & industry vocational teachers with at least 3 yrs. vocational teaching exp. & who have completed a pre- & in-service education program of at least 36 quarter hrs. of professional education coursework approved by Ohio Department of Education; Teacher 3, 71673, must also have master's degree; Teacher 4, 71674, must also have master's degree & 30 hrs. of post-graduate study.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:
Provisional certificate must be renewed in accordance to Section 3301-23-22 of Administrative Code.

UNUSUAL WORKING CONDITIONS:
May be exposed to dangerous inmates or residents; may be exposed to contagious diseases.