

STATE OF OHIO (DAS)CLASSIFICATION
SPECIFICATION**CLASSIFICATION SERIES:**

Teacher 1 - 4 (Career-Tech - Cosmetology)

SERIES NO.:

7139

MAJOR AGENCIES:

Youth Services, Rehabilitation & Correction

EFFECTIVE DATE:

10/30/2005

SERIES PURPOSE:

The purpose of the teacher (career-tech - cosmetology) occupation is to instruct inmates housed in state facilities.

GLOSSARY: The following are definitions/eligibility requirements in accordance with the State Council of Professional Educators OEA/NEA Agreement and distinguishes proper Teacher level per recommended degree.

Teacher 1, 71391: All employees in this class must possess a baccalaureate degree or less per OEA agreement.

Teacher 2, 71392: All employees in this class must possess a baccalaureate degree & twenty additional quarter hours but less than a master's degree, or non-degreed career-tech teachers who have completed an approved pre- & in-service education program & at least three years career-tech teaching experience, or who have a five year Professional License or four year provisional certificate in the area they are teaching per OEA agreement.

Teacher 3, 71393: All employees in this class must possess a master's degree but less than a Master's Degree & thirty additional post-graduate quarter hours. Non-degreed career-tech teachers shall be moved to the Master's Schedule after obtaining the requirements per OEA agreement.

Teacher 4, 71394: All employees in this class must possess a master's degree & thirty hours of post-graduate quarter hours. Non-degreed career-tech teachers shall move to the MA+30 column after obtaining the requirements per OEA agreement.

CLASS TITLE

Teacher 1 (Career-Tech – Cosmetology)

CLASS NUMBER

71391

PAY RANGE

Per OEA Agreement

EFFECTIVE

10/30/2005

CLASS CONCEPT:

The full performance level class works under direction & requires considerable knowledge of teacher education in order to instruct inmates in cosmetology.

CLASS TITLE

Teacher 2 (Career-Tech – Cosmetology)

CLASS NUMBER

71392

PAY RANGE

Per OEA Agreement

EFFECTIVE

10/30/2005

CLASS CONCEPT:

The full performance level class works under direction & requires considerable knowledge of teacher education in order to instruct inmates in cosmetology.

CLASS TITLE

Teacher 3 (Career-Tech – Cosmetology)

CLASS NUMBER

71393

PAY RANGE

Per OEA Agreement

EFFECTIVE

10/30/2005

CLASS CONCEPT:

The full performance level class works under direction & requires considerable knowledge of teacher education in order to instruct inmates in cosmetology.

CLASS TITLE

Teacher 4 (Career-Tech – Cosmetology)

CLASS NUMBER

71394

PAY RANGE

Per OEA Agreement

EFFECTIVE

10/30/2005

CLASS CONCEPT:

The full performance level class works under direction & requires considerable knowledge of teacher education in order to instruct inmates in cosmetology.

<u>CLASS TITLE</u>	<u>CLASS NUMBER</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY RANGE</u>
Teacher 1 – 4 (Career-Tech – Cosmetology)	71391 - 71394	10	10/30/2005	Per OEA Agreement

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Assesses educational needs of inmates, develops lesson plans to address those needs to include individualized assignments & training, provides instruction in cosmetology (e.g., shop vocabulary & terminology, physiology, as it relates to trade, manicuring, shampooing, curling, arching, scalp treatments, facials, shop & laboratory techniques, safety practices) & individual assistance, administers, scores & interprets examinations & proficiency indicators, maintains discipline &/or security & counsels students concerning their performance, behavior &/or personal problems.

Attends variety of meetings (e.g., in-service training, treatment team, student interviews); prepares required records & reports (e.g., enrollment figures, grades, student progress); inventories & orders supplies & materials needed; researches, selects & recommends new teaching materials.

MAJOR WORKER CHARACTERISTICS:

Knowledge of teacher education designed for career-tech - cosmetology & assigned grade level; departmental policies & procedures concerning operations of educational program to include those for discipline &/or security*. Skill in operating equipment associated with cosmetology & audio-visual equipment. Ability to assess educational needs of students & develop appropriate lesson plans & individualized assistance; prepare & maintain accurate & concise reports & records; gather, collate & classify information establish good rapport with students & work cooperatively with other staff members.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

Must meet eligibility requirements for Teacher Certificate/License appropriate for career-tech - cosmetology & grade level as assigned*; current cosmetology certificate pursuant to Section 4713.15(C) of Revised Code; Teacher 1, 71391, must also have baccalaureate degree or less per OEA agreement; Teacher 2, 71392, must also have a baccalaureate degree & 20 additional quarter hrs. but less than master's degree, or non-degreed career-tech teachers with at least 3 yrs.-career-tech teaching exp. & who have completed an approved pre- & in-service education program per OEA agreement; Teacher 3, 71393, must also have master's degree but less than a Master's Degree & thirty (30) additional post-graduate quarter hours, non-degreed career-tech teachers shall be moved to the Master's Schedule after obtaining the requirements per OEA agreement; Teacher 4, 71394, must also have master's degree & 30 hrs. of post-graduate quarter hours, non-degreed career-tech teachers shall move to the MA+30 column after obtaining the requirements per OEA agreement.

NOTE: Applicant must successfully obtain Teacher Certificate or License prior to employment.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Certification/Licensure must be renewed in accordance to Section 3301-24-07 of Administrative Code; annual renewal of cosmetology certificate.

UNUSUAL WORKING CONDITIONS:

May be exposed to dangerous inmates; may be exposed to contagious diseases.