

STATE OF OHIO (DAS)CLASSIFICATION
SPECIFICATION**CLASSIFICATION SERIES:**

Infectious Disease Control

SERIES NO.:

6545

MAJOR AGENCIES:Health, Mental Health and Mental
Retardation/Developmental Disabilities**EFFECTIVE DATE:**

01/25/2004

SERIES PURPOSE:

The purpose of the infectious disease control occupation is to prevent the spread of infection & communicable diseases.

Incumbents provide prevention, intervention & surveillance of infection or communicable disease at an assigned facility or campuses, some with catchment areas, or act as expert/resource for local communities, providers and/or public & health care professionals on a given type of infectious or communicable disease, or one or more infectious or communicable diseases in a particular setting, or on multiple vaccine-preventable diseases, or on infection control matters.

CLASS TITLE:

Infectious Disease Control Consultant

CLASS NUMBER:

65452

EFFECTIVE DATE:

01/25/2004

CLASS CONCEPT:

The full performance level class works under direction & requires considerable knowledge of registered professional nursing, communicable diseases & infection control guidelines in order to provide prevention, intervention & surveillance of infection or communicable diseases at assigned facility or assigned campuses, some with catchment areas, & take appropriate action; or act as expert/resource for local communities, providers &/or public & health care professionals regarding given type of infectious or communicable disease (e.g., HIV/AIDS; tuberculosis), &/or one or more infectious or communicable diseases in particular setting (e.g., workplace), or regarding vaccine-preventable diseases or infection control matters (i.e., responsibility includes three or more of following: providing technical assistance & consultation; developing policies &/or protocols & manuals; monitoring providers &/or funded programs for compliance; assisting with programmatic assessment & evaluation; data collection & analysis which may include developing data collection instruments; grant writing or processing grant applications).

CLASS TITLE: Infectious Disease Control Consultant	CLASS NUMBER: 65452	BARGAINING UNIT: 011
--	-------------------------------	--------------------------------

EFFECTIVE DATE:

1/25/2004

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Provides prevention, intervention & surveillance of infection or communicable diseases at assigned facility or campuses, some with catchment areas, & takes appropriate action (e.g., reviews & interprets established regulations & policies & develops, implements, interprets & enforces surveillance policies; inspects environmental living conditions for lack of proper techniques & maintenance of sanitary environment & reviews infection control checklist; reviews laboratory & x-ray reports, pharmacy reports, treatment provided & bacteria identification; submits infection control report to infection control committee; updates & develops hospital-wide infection control policies & procedural manuals; develops quality assurance plan for infection control; notifies public health departments of disease as required; consults with patients, staff & families regarding diseases; assesses individuals understanding of information provided) & acts as resource person for health care personnel with questions on communicable diseases;

OR

Acts as expert/resource for local communities, providers &/or public & health care professionals regarding given type of infectious or communicable disease (e.g., HIV/AIDS; tuberculosis) &/or on one or more infectious or communicable diseases in particular setting (e.g., workplace), or regarding vaccine-preventable diseases or infection control matters (i.e., responsibility includes three or more of the following: providing technical assistance & consultation; developing policies &/or protocols & manuals; monitoring providers &/or funded programs for compliance; assisting with programmatic assessment & evaluation; data collection & analysis which may include developing data collection instruments; grant writing or processing of grant applications).

Prepares & maintains various records, reports & correspondence (e.g., prepares infection control report to include calculated infection & compliance percentage rates & other periodic or investigative reports for management review & monitors maintenance of records & files pertaining to infection control &/or communicable diseases; prepares research articles).

In institutional facility, coordinates & provides employee health services to prevent transmission of infection (e.g., coordinates annual tuberculosis testing activities; administers hepatitis B &/or annual flu vaccine program; follows-up on all blood & body fluid exposures; reviews history, physical & laboratory reports of all new hires; assists with new employee & foster grandparent physicals; informs patient/staff of positive test results); provides emergency nursing assistance on units as necessary; provides first aid as necessary; assists physician with pre-employment physicals (e.g., administers medical tests; records medical history; escorts to laboratory for diagnostic work; reviews laboratory results & documents in pre-employment folder).

Plans & researches in-service educational programs & orientation to professional employees on principles of infection control & communicable disease, approves curriculum & teaches isolation techniques on special care units; reviews literature, policies & regulations & develops training materials for staff & orientation training; or develops &/or provides educational/training services &/or materials to local communities, providers &/or public & health care professionals.

Attends workshops & seminars; reads medical journals to increase knowledge; meets with professional staff to discuss infection control procedures; serves on committees to investigate specific infection or sanitary problems.

MAJOR WORKER CHARACTERISTICS:

Knowledge of nursing; federal & state laws & rules governing practice of nursing; infection control policies & procedures (e.g., isolation, quarantine, infection rates, sterilization & disinfections, personal protective equipment, standard precautions); epidemiology; state statute for infectious disease reporting; employee training & development; public speaking or teaching techniques; group facilitation. Skill in operation of personal computer; use of software (e.g., Power Point); use of audio-visual equipment; use of medical equipment (e.g., syringes, sphygmomanometer, stethoscope). Ability to write medical reports & professional & non-professional educational programs; prepare & deliver technical lectures to professional & non-professional staff; read & comprehend medical manuals, texts, journals & internet resources; analyze individual health information in order to identify epidemiological problems or discrepancies in disease management; pay close attention to history & information provided by patients in order to identify inconsistencies; make quick decisions; handle deadlines; handle sensitive inquiries from & contacts with professional staff, non-professional staff, officials & general public; work in teams.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

Current & valid license to practice professional nursing as Registered Nurse (i.e., R.N.) in Ohio as issued by Board of Nursing per Section 4723.03 of Ohio Revised Code; 24 mos. exp. as Registered Nurse practicing in infection control in a population/community based setting to include both: analysis & interpretation of collected infection control data & investigation & surveillance of suspected outbreaks of infection; & at least 3 of the following: (i.e., planning, implementation & evaluation of infection prevention & control measures; education of individuals about infection risk, prevention & control; development & revision of infection control policies & procedures; management of infection prevention & control activities; providing consultation on infection risk assessment, prevention & control strategies); 4 mos. trg. or 4 mos. exp. in public speaking/teaching techniques; 3 mos. trg. or 3 mos. exp. in computer operation.

-Or equivalent of the Minimum Class Qualifications for Employment noted above may be substituted for the experience required, but not for the mandated licensure.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Biennial renewal of license to practice as Registered Nurse.

UNUSUAL WORKING CONDITIONS:

Exposed to unpredictable patient behavior, illness, infectious &/or communicable diseases.