

STATE OF OHIO (DAS)
CLASSIFICATION
SPECIFICATION

<u>CLASSIFICATION SERIES:</u> Podiatrist	<u>SERIES NO.:</u> 6539
<u>MAJOR AGENCIES:</u> Mental Health, Veteran's Home	<u>EFFECTIVE DATE:</u> 04/04/2004

SERIES PURPOSE:

The purpose of the podiatric occupation is to provide specialized medical care for acute & chronic ailments of feet.

At the full performance level, incumbents examine, diagnose, evaluate & treat acute & chronic ailments of feet by administering & prescribing podiatric treatment.

<u>CLASS TITLE:</u> Podiatrist	<u>CLASS NUMBER:</u> 65391	<u>PAY RANGE:</u> 14
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EFFECTIVE DATE:
04/04/2004

CLASS CONCEPT:

The full performance level class works under general direction & requires extensive knowledge of podiatric medicine in order to examine, diagnose, evaluate & treat acute & chronic ailments of feet by administering & prescribing podiatric treatment.

CLASS TITLE: Podiatrist	CLASS NUMBER: 65391	BARGAINING UNIT: 11
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EFFECTIVE DATE:
04/04/2004

PAY RANGE:
14

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Examines, diagnoses, evaluates & treats acute & chronic ailments of feet (e.g., sprains, tumors, ulcerations, nail diseases, stress fractures, pes cavus, pes planus, luxations, infections, congenital deformities; nail avulsion, incision & drainage of abscesses, paronychia & felonias; dermatological abnormalities, vascular abnormalities, neurological defects, muscular-skeletal deformities & biochemical abnormalities; infectious &/or fungal diseases) by administering & prescribing podiatric treatment (e.g., palliative reduction, surgery, orthopedic methods, topical medications, antibiotics & corrective or therapeutic shoes; treats acute & chronic ailments of feet; orders non-formulary drugs, X-rays & radiological evaluations & other diagnostic tests; performs onsite treatments & minor surgery; administers anesthesia), assesses patient condition to include diabetes, poor immune systems, hygiene & ulceration & determines appropriate therapy to include prescription of antibiotics, topical steroids, topical anti-fungal, dressings, injections & minor surgery, orders X-rays & reviews X-ray reports from radiologist & recommends appropriate treatment (e.g., casting boots, post operation surgical shoes &/or ankle/foot orthodontics) & collaborates with other physicians, registered nurses, social workers & medical director in development & implementation of treatments plans.

Plans, directs & implements preventative medicine programs of consumer care for podiatry clinics & foot hygiene, monitors podiatry budgets, plans, coordinates & schedules treatments for podiatry treatment area; writes & updates medical reports for consumers treated; charts consumers' progress & prescribes medication; maintains appointments & teaching schedules; maintains inventory of supplies & medications; explains, interprets & enforces policy & methods regarding infectious disease, (i.e., OSHA, HIPPA, TCAWO regulations); consults with physicians, psychiatrists, treatment team members, psychologists, & medical director regarding treatment & preventative medical treatment & desired hygiene; treats patients referred by internal medicine, clinic staff or direct patient request.

Coordinates preventative medicine to prevent amputation or possible loss of life; trains nurses on dressing foot wounds; develops course material in accordance with curriculum requirements; instructs, communicates with & serves as lead worker to registered nurses, licensed practical nurses & therapeutic program workers regarding effectiveness, frequency & duration of treatment such as changing dressing, medication & hygiene.

MAJOR WORKER CHARACTERISTICS:

Knowledge of podiatric medicine; federal & state laws, rules & regulations governing practice of podiatry; technical writing; employee training & development; Skill in use of scalpel & hand drill, dermal & nail nippers. Ability to handle sensitive contacts with mentally ill patients, deal with many variables & determine specific course of action; comprehend & discuss highly specialized material; gather, collate & classify information about data, people or things; develop good rapport with patients; develop complex reports & position papers; use research methods in gathering data; demonstrate manual dexterity in finger & hands in use of scalpel & hand drill, dermal & nail clippers.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

Certificate to practice podiatry, per Section 4731.56 of Revised Code.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Biannual renewal of license with required 100 hours of continuing education.

UNUSUAL WORKING CONDITIONS:

Exposed to infectious diseases (e.g., AIDS/HIV positive, TB, Syphilis), accidental needle sticks, blood splattering, scalpel mishandling; exposed to inhalation of fungal debris when debreading infected nails; exposed to violent & loud patients; works rotating shifts; on-call weekends & evenings; exposed to confined work areas; exposed to risk of accidental needle sticks; exposed to stress of patients who wander into treatment areas; exposed to extremely poor hygiene/odors/body fluids of patients in an institutional setting.