

STATE OF OHIO (DAS)CLASSIFICATION
SPECIFICATION**CLASSIFICATION SERIES:**

Canal Maintenance

SERIES NO.:

5216

MAJOR AGENCIES:

Administrative Services

EFFECTIVE DATE:

06/22/1990

SERIES PURPOSE:

The purpose of the canal maintenance occupation is to oversee canal maintenance projects & to monitor condition of canal embankments, water control structures & equipment.

CLASS TITLE:

Canal Maintenance Supervisor

CLASS NUMBER:

52161

EFFECTIVE DATE:

06/22/1990

CLASS CONCEPT:

The supervisory level class works under general direction & requires thorough knowledge of canal maintenance techniques & procedures in order to supervise canal maintenance unit involved in construction, maintenance & repair of canal embankments & water control structures.

CLASS TITLE: Canal Maintenance Supervisor	CLASS NUMBER: 52161	BARGAINING UNIT: EX
---	-------------------------------	-------------------------------

EFFECTIVE DATE:
06/22/1990

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Supervises canal maintenance unit involved in construction, maintenance & repair of canal dams, gates & locks & towpaths, implements policies & safety procedures for equipment operation, maintenance & repair, monitors condition of water control structures, canal embankments, equipment & buildings, recommends repairs to supervisor, assigns & reviews work of staff, trains & evaluates staff, develops maintenance & repair schedules, oversees flood control measures & assists in developing unit policies.

Inspects equipment & completed repairs; writes specifications for new equipment; approves purchase requests & salvage requests; approves invoices; oversees dredging operations; operates equipment (e.g., tractors, back hoes, weed eaters) in order to maintain towpaths, to clean canal areas or to remove silt; removes/ clears trees, brush &/or trash; writes project & maintenance reports; oversees inventory control activities.

Acts as liaison with state, county &/or local agencies & legislators regarding canal maintenance operations; responds to public inquiries or complaints.

MAJOR WORKER CHARACTERISTICS:

Knowledge of supervisory principles/techniques*; employee training & development*; canal maintenance techniques & procedures. Skill in operation, maintenance & repair of heavy equipment (e.g., dump trucks, backhoes, bulldozers). Ability to define problems, collect data, establish facts & draw valid conclusions; write equipment specifications or instructions; stand, walk or bend continuously; lift up to 50 lbs. repeatedly; move limbs/fingers easily to perform manual functions.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

24 mos. trg. or 24 mos. exp. in operation, maintenance & repair of heavy equipment (e.g., dump trucks, back hoes, bulldozers); 12 mos. trg. or 12 mos. exp. in canal maintenance techniques & procedures.

-Or equivalent of Minimum Class Qualifications for Employment noted above.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Not applicable.

UNUSUAL WORKING CONDITIONS:

May work outside exposed to unpleasant weather conditions; may be exposed to dirt, mud, trash & other unpleasant conditions.