

STATE OF OHIO (DAS)CLASSIFICATION
SPECIFICATION**CLASSIFICATION SERIES:**

Cosmetologist

SERIES NO.:

4271

MAJOR AGENCIES: Mental Health, Mental
Retardation & Developmental Disabilities, Youth Services**EFFECTIVE DATE:**

10/16/2005

SERIES PURPOSE:

The purpose of the cosmetologist occupation is to provide grooming services to consumers/clients/youth.

CLASS TITLE

Cosmetologist

CLASS NUMBER

42711

PAY RANGE

5

EFFECTIVE

10/16/2005

CLASS CONCEPT:

The full performance level class works under general supervision & requires considerable knowledge of cosmetology in order to provide grooming services to clients/consumers/youth.

<u>CLASS TITLE</u>	<u>CLASS NUMBER</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY RANGE</u>
Cosmetologist	42711	04	10/16/2005	5

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Provides grooming services to consumers/clients/youth (e.g., cuts, trims, cream rinse, rolls, washes, shampoos, sets, conditions, permanent wave &/or sprays hair; shaves & trims beards; manicure; skin care & oil treatments; plucks & trims eyebrows; applies makeup).

Sterilizes & sanitizes equipment; cleans & maintains work area; mixes disinfectant solutions; orders supplies; maintains stock records; keeps residents' progress records; keeps daily & monthly work records; sets up appointments.

Instructs residents/consumers/youth in grooming principles, hair, skin care & manicuring.

MAJOR WORKER CHARACTERISTICS:

Knowledge of integumentary anatomy & physiology; public relations; cosmetology; state & federal laws, rules & guidelines pertaining to cosmetology. Skill in cosmetology. Ability to use hands & fingers with close tolerance; establish friendly atmosphere with clients/ consumers; recognize unusual or threatening conditions & take appropriate action.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

Cosmetologist license per Section 4713.07 of Revised Code.

-Or equivalent of the Minimum Class Qualifications for Employment noted above.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Annual renewal of cosmetologist license.

UNUSUAL WORKING CONDITIONS:

May be exposed to clients/consumers/youth who are dangerous or with socially unacceptable habits.