

**STATE OF OHIO (DAS)**  
CLASSIFICATION  
SPECIFICATION

**CLASSIFICATION SERIES:**

Fabric Worker

**SERIES NO.:**

4251

**MAJOR AGENCIES:** Mental Health, Mental  
Retardation/Developmental Disabilities

**EFFECTIVE DATE:**

**SERIES PURPOSE:**

The purpose of the fabric worker occupation is to cut fabric & make drapes & other fabric items & to mend &/or alter clothing for individuals who are institutionalized.

At the first level, incumbents make drapes & shower curtains. At the second level, incumbents alter &/or mend clothing & make drapes & shower curtains.

**CLASS TITLE:**

Fabric Worker 1

**CLASS NUMBER:**

42511

**EFFECTIVE DATE:**

03/26/1990

**CLASS CONCEPT:**

The first full performance level class works under general supervision & requires working knowledge of sewing machine operation & measuring & cutting fabric in order to make drapes & other fabric items.

**CLASS TITLE:**

Fabric Worker 2

**CLASS NUMBER:**

42512

**EFFECTIVE DATE:**

03/26/1990

**CLASS CONCEPT:**

The second full performance level class works under general supervision & requires considerable knowledge of sewing machine operation & mending/altering clothing in order to mend & perform alterations on consumers/residents clothing.

<b>CLASS TITLE:</b> Fabric Worker 1	<b>CLASS NUMBER:</b> 42511	<b>BARGAINING UNIT:</b> 05
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**EFFECTIVE DATE:**  
03/26/1990

**JOB DUTIES IN ORDER OF IMPORTANCE:** (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)  
Cuts fabric to make drapes & other fabric items (e.g., shower curtains) & mends non-clothing items (e.g., drapes, shower curtains) as needed.

Washes & presses/irons drapes; measures windows to determine drapery size; cleans work area; orders supplies.

**MAJOR WORKER CHARACTERISTICS:**  
Knowledge of sewing; fractions, decimals & percentages. Skill in operation of industrial sewing machine; operation of marking machine & thermopress\*. Ability to understand system of procedures; follow established procedures; lift up to 35 lbs.

(\*)Developed after employment.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**  
Formal education in arithmetic that includes calculating fractions, decimals & percentages; 3 mos. trg. or 3 mos. exp. in operation of sewing machine; 3 mos. trg. or 3 mos. exp. altering/ mending fabric items.

-Or equivalent of the Minimum Class Qualifications for Employment noted above.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**  
Not applicable.

**UNUSUAL WORKING CONDITIONS:**  
May be exposed to flame retardant fumes on fabrics; may be exposed to individuals who have socially unacceptable habits or who may be dangerous.

<b>CLASS TITLE:</b> Fabric Worker 2	<b>CLASS NUMBER:</b> 42512	<b>BARGAINING UNIT:</b> 05
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**EFFECTIVE DATE:**  
03/26/1990

**JOB DUTIES IN ORDER OF IMPORTANCE:** (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Mends/alters clothing (e.g., replaces zippers, snaps or buttons; hems pants & dresses; takes in or lets out seams), cuts fabric to make drapes & repairs/mends drapes & shower curtains.

Marks clothing to identify owner; inventories clothing &/or linens; maintains records; orders supplies.

**MAJOR WORKER CHARACTERISTICS:**

Knowledge of sewing; fractions, decimals & percentages. Skill in operation of industrial sewing machine; operation of marking machine\*. Ability to understand system of procedures; lift up to 35 lbs.

(\*)Developed after employment.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**

Formal education in arithmetic that includes calculating fractions, decimals & percentages; 6 mos. trg. or 6 mos. exp. in operation of sewing machine; 6 mos. trg. or 6 mos. exp. altering/ mending fabric items.

-Or 4 mos. exp. as Fabric Worker 1, 42511.

-Or equivalent of the Minimum Class Qualifications for Employment noted above.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**

Not applicable.

**UNUSUAL WORKING CONDITIONS:**

May be exposed to flame retardant fumes on fabrics; may be exposed to individuals who have socially unacceptable habits or who may be dangerous.