

STATE OF OHIO (DAS)CLASSIFICATION
SPECIFICATION**CLASSIFICATION SERIES:**

Watercraft Education

SERIES NO.:

2693

MAJOR AGENCIES:

Department of Natural Resources

EFFECTIVE DATE:

07/01/2004

SERIES PURPOSE:

The purpose of the watercraft education occupation is to conduct & implement boating safety education programs.

At the full performance level, incumbents conduct statewide boating programs, boating safety education programs & water rescue programs.

CLASS TITLE

Watercraft Education Officer

CLASS NUMBER

26931

PAY RANGE

10

EFFECTIVE

07/01/2004

CLASS CONCEPT:

The full performance level class works under direction & requires considerable knowledge of watercraft law enforcement, education principles & techniques & water rescue techniques in order to coordinate, implement & conduct statewide boating programs, boating safety education programs & water rescue programs for public & public safety agencies.

<u>CLASS TITLE</u>	<u>CLASS NUMBER</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY RANGE</u>
Watercraft Education Officer	26931	02	07/01/2004	10

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Conducts statewide boating programs, boating safety education programs & water rescue programs (e.g., conducts programs & tests participants in statewide teacher certification at designated times during year; locates; views & describes raw training tape footage; edits video tapes & duplicates for field staff; trains entry watercraft officers & others in boating education topics; coordinates statewide education events, programs & conferences for boating public, schools, universities, camps, clubs, watercraft officers & other boating professionals; coordinates & presents training for boating education instructors; prepares agendas; schedules & arranges lodging & meals), prepares objectives for student performance & evaluates students & instructors, prepares follow-up paperwork & participates in planning & coordinating statewide water rescue program (e.g., coordinates basic river rescue program at Ohio Fire Academy; assists in coordinating & presenting rescue training program for instructors).

Writes & reviews education materials (e.g., brochures; training manuals; student workbooks; articles for publication; newsletters; posters; public service announcements; lesson plans); maintains central office audio-visual equipment; assists in development & updating rescue manuals; gathers information from districts & interviews subject matter experts & writes articles for publication; assists in writing & editing newsletters.

Participates in implementation of public inquiries & public information programs; represents division at variety of functions, shows & conferences; assists special programs administrator with implementation of buoy & sign program.

Represents division at variety of functions; conducts law enforcement & water safety patrols; performs clerical duties (e.g., operates equipment to produce typed copy; files; answers telephone); compiles statistics; inventories equipment & supplies; answers verbal & written inquiries.

MAJOR WORKER CHARACTERISTICS:

Knowledge of state & federal laws pertaining to grants*; public relations*; watercraft law enforcement; public speaking*; state & federal laws, rules & guidelines pertaining to watercraft operations; employee training & development; water rescue, boating & boating safety education. Skill in operation & maintenance of watercraft; water & ice rescue techniques; operation of firearms; operation of canoes, sail boats & powerboats; swimming. Ability to prepare & deliver educational materials & provide information to general public; gather, collate & classify information about data, people or things; demonstrate physical fitness; calculate fractions, decimals & percentages; recognize unusual or threatening conditions & take appropriate action; deal with problems involving several variables within familiar context.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

Commissioned as watercraft officer by Division Of Watercraft, Ohio Department Of Natural Resources; successful completion of Ohio Peace Officer Training Council, Basic Training Program For Peace Officers; completion of associate core program in natural resources area (e.g., parks & recreation; forestry; fisheries; wildlife; resource development; environmental education); 12 mos. trg. or 12 mos. exp. in watercraft law enforcement, technical water rescue techniques & operation, maintenance & safety practices related to watercraft; 12 mos. trg. or 12 mos. exp. in public speaking; must be able to swim 300 yds. in 8 minutes or less, tread water for 5 minutes & perform surface dive; must be 21 yrs. of age per Section 124.41 of revised code. Probationary period is one year.

-Or 12 mos. exp. as Watercraft Officer, 26911; 12 mos. trg. or 12 mos. exp. in public speaking which involved training others in technical water rescue techniques & operation, maintenance & safety practices related to watercraft; must be 21 yrs. of age per Section 124.41 of revised code. Probationary period is one year.

-Or 6 mos. exp. as Watercraft Officer, 26911; successful completion of watercraft cadet training program sponsored by Ohio Department Of Natural Resources, Division Of Watercraft; 12 mos. trg. or 12 mos. exp. in public speaking which involved training others in technical water rescue techniques & operation maintenance & safety practices related to watercraft; must be 21 yrs. of age per Section 124.41 of revised code. Probationary period is one year.

NOTE: Applicant must successfully pass background check by appointing authority, which includes polygraph, psychological & medical examination. Per Article 31.05 of FOP Contract, applicant must be able to perform the Ohio Peace Officer Basic Training Program (OPOTC) Fitness Testing Entry Standards for New Recruits, as outlined in department directive. The final applicant accepted for this position will be required to submit to urinalysis to test for illegal

drug use prior to appointment. An applicant with positive test results will not be offered employment per section 123:1-76-09 Ohio Administrative Code.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Annual compliance with division's swimming requirements. Per Article 31.05 of FOP Contract, must maintain agency required physical condition as outlined by department directive & pass any required medical examinations; must qualify semi-annually with firearms & related equipment; must maintain OPOTC certification.

UNUSUAL WORKING CONDITIONS:

Requires working some weekends & holidays; travels overnight with some extended stays; exposed to boating & rescue hazards & inclement weather; exposed to law enforcement violators & training which may cause substantial physical harm or death.