

STATE OF OHIO (DAS)CLASSIFICATION
SPECIFICATION**CLASSIFICATION SERIES:**

Oil & Gas Well Inspector

SERIES NO.:

2472

MAJOR AGENCIES:

Natural Resources

EFFECTIVE DATE:

11/25/2007

SERIES PURPOSE:

The purpose of the oil & gas well inspector occupation is to enforce Chapter 1509 of Revised Code & 1501 of Ohio Administrative Code for protection of public health & safety, orderly development & conservation of oil & gas resources & protection of soil, water & other natural resources.

At the lower level, incumbents witness & document various oil & gas industry activities & respond to complaints in assigned counties.

Note: Excludes water well drilling.

CLASS TITLE:

Oil & Gas Well Inspector

CLASS NUMBER:

24721

EFFECTIVE DATE:

03/26/1990

CLASS CONCEPT:

The full performance level class works under general supervision & requires considerable knowledge of oil & gas well field inspection operation in order to inspect & report on various oil & gas industry activities in assigned counties to ensure protection of public & underground sources of drinking water & conservation of natural resources.

CLASS TITLE: Oil & Gas Well Inspector	CLASS NUMBER: 24721	BARGAINING UNIT: 07
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EFFECTIVE DATE:

03/26/1990

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Inspects & reports on various oil & gas & solution mining industry activities in assigned counties to ensure compliance with Chapter 1509 of Revised Code, Chapter 1501 of administrative code, special permit conditions & orders of division chief (e.g., documents & witnesses installation of surface casings in well bore for protection of underground sources of potable water & checks well encasements to determine if cementing methods are adequate; inspects drilling rig blowout preventer tests; monitors all phases of drilling, plugging, saltwater hauling & disposal operations & works with mine inspectors regarding plugging & abandoning of wells in coal bearing townships; investigates contamination & pollution of soil or water resources; inspects & approves restoration of disturbed land surface; ensures specifications on permits are met; checks maps for spacing & acreage requirements of proposed wells).

Investigates complaints from landowners & local & state officials (e.g., damage & pollution or contamination of underground sources of drinking water due to drilling, production & plugging of oil & gas, injection or solution mining wells); inspects well sites & associated facilities (e.g., production wells, tank batteries, pipelines, injection wells, enhanced recovery wells, solution mining wells); collects evidence & makes recommendations for corrective action to protect public safety & health & to conserve & preserve natural resources; issues notices of violation; recommends issuance of chief's orders or prepares cases for civil or criminal prosecution as appropriate.

Files criminal charges on behalf of division chief; appears as expert witness to provide testimony; performs courthouse & record research; prepares & submits investigations & other reports; answers inquiries from public & government officials concerning drilling of oil & gas, saltwater injection & solution mining wells; attends required meetings, workshops & training; makes presentations; responds to public inquiries & complaints.

MAJOR WORKER CHARACTERISTICS:

Knowledge of oil & gas engineering, production & plugging or geology & hydrogeology; Chapter 1509 of Ohio Revised Code & 1501 of Ohio Administrative Code*; oil & gas well drilling & plugging operations & associated safety practices & procedures; public relations or communications. Skill in investigative techniques & use of specialized field equipment (e.g., camera, water sampling equipment, gas detection equipment, metal detector)*. Ability to define problems, collect data, establish facts & draw valid conclusions; handle sensitive contacts with & inquiries from government officials, oil & gas producers & the general public; prepare accurate & concise reports.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

Completion of undergraduate core program in petroleum engineering or geology or technical school core program in earth science or applied science; 1 course or 3 mos. exp. in public relations or communications; must be able to provide own transportation. The final applicant accepted for this position will be required to submit to urinalysis prior to appointment to test for illegal drug use. An applicant with a positive test result will not be offered employment, per Section 3719.01 & 3719.41 of Ohio Revised Code.

-Or 24 mos. trg. or 24 mos. exp. in oil & gas field operations in drilling, completion, production &/or plugging of oil & gas wells or related or associated industries; 3 mos. trg. or 3 mos. exp. in public relations or communications; must be able to provide own transportation. The final applicant accepted for this position will be required to submit to urinalysis prior to appointment to test for illegal drug use. An applicant with a positive test result will not be offered employment, per Section 3719.01 & 3719.41 of Ohio Revised Code.

-Or equivalent of Minimum Class Qualifications For Employment noted above.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Not applicable.

UNUSUAL WORKING CONDITIONS:

Exposed to inclement weather; spends high percentage of time alone in auto in remote areas; on call 24 hrs., 7 days per week; exposed to oil & gas well fires & explosions & potential hazardous conditions & toxic gases & chemicals.