

STATE OF OHIO (DAS)

CLASSIFICATION

SPECIFICATION

CLASSIFICATION SERIES:

Building Inspection

MAJOR AGENCIES:

Industrial Relations

SERIES NO.:

2411

EFFECTIVE DATE:**SERIES PURPOSE:**

The purpose of the building inspection occupation is to ensure that new construction sites, alterations & additions to existing buildings & changes in occupancy of existing structures are safe & in compliance with state building codes, to license explosive magazines & to inspect race track facilities.

At the lower level, incumbents conduct various inspections.

At the higher level, incumbent supervise all building inspectors within assigned district.

CLASS TITLE:

Building Inspector

CLASS NUMBER:

24111

EFFECTIVE DATE:

03/26/1990

CLASS CONCEPT:

The full performance level class works under direction & requires considerable knowledge of building trades in order to conduct inspections of new building, alterations, additions & changes in occupancy to existing structures, explosive magazines & race track facilities.

CLASS TITLE:

Building Inspection Supervisor

CLASS NUMBER:

24115

EFFECTIVE DATE:

06/22/1990

CLASS CONCEPT:

The supervisory level class works under general direction & requires thorough knowledge of building trades in order to supervise & provide technical assistance to building inspectors & mediate disputes between contractors & building inspectors.

CLASS TITLE: Building Inspector	CLASS NUMBER: 24111	BARGAINING UNIT: 07
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EFFECTIVE DATE:
03/26/1990

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Performs field inspections of new construction sites & alterations, additions & changes of occupancy to existing structures to ensure compliance, safety & licensing with state building codes & statutes, inspects all materials delivered to job sites, inspects explosive magazines for purpose of licensing, inspects race track facilities & performs special inspections as result of public complaints upon requests from other state agencies & as result of natural or man-made disasters, prepares required inspection reports & makes recommendations for issuance of adjudication orders to stop construction or correct violations & offers advice/assistance to alleviate problems.

Reviews & approves blueprints submitted for new construction or remodeling of existing facilities, ensures blueprints comply with building codes & all phases of construction follow approved specifications & plans.

Consults periodically with building owners, architects, contractors & local health officials concerning violations found at construction sites.

MAJOR WORKER CHARACTERISTICS:

Knowledge of all building trades; Ohio building codes concerning new construction, alterations, additions & changes in occupancy of existing structures*; laws & procedures for licensing explosive magazines & race track facilities*; public relations*. Ability to conduct inspections, cite violations & take necessary corrective action; gather, collate & classify information about data, people or things; handle routine & sensitive contacts with & inquiries from contractors, race track officials government officials & general public.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

Completion of labor union sponsored training program in plumbing, carpentry, electrical, welding & related building trades; 2 yrs. additional exp. in building trades which must have included carpentry, electrical, plumbing & welding work & reading blueprints; valid driver's license.

-Or 4 yrs. trg. or 4 yrs. exp. in plumbing, carpentry, electrical, welding & other general building trades which included reading blueprints; valid driver's license.

-Or equivalent of Minimum Qualifications For Employment noted above.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Not applicable.

UNUSUAL WORKING CONDITIONS:

Requires travel; exposed to varying temperatures, loud noises, dust & various elements & hazards normally associated with construction sites.

CLASS TITLE: Building Inspection Supervisor	CLASS NUMBER: 24115	BARGAINING UNIT: EX
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EFFECTIVE DATE:

06/22/1990

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Supervises all building inspectors within assigned district, accompanies inspectors on rotating basis & observes performance to ensure inspectors carry out duties in accordance with codes & standards set by Division of Factory & Building (e.g., monitors inspection procedures, reading of blueprints, public relations & handling consultations with architects, contractors & owners), provides technical assistance to field inspectors in their preparation of reports, interpretation of codes & other related areas, conducts written & oral reviews of inspectors & offers suggestions for their improving performance & acts as mediator to coordinate activities between inspector & public when conflict arises on construction site involving code interpretation.

Conducts field inspections of construction sites, explosive magazines, buildings & race tracks in assigned areas for compliance to Ohio building codes (e.g., inspects projects during all phases of construction to assure compliance with approved blueprints; checks construction materials for necessary quality & desired specifications), consults with architects, contractors & owners concerning violations, recommends corrective measures & prepares required records & reports for inspections conducted.

MAJOR WORKER CHARACTERISTICS:

Knowledge of supervisory principles/techniques*; all building trades; Ohio building codes concerning new construction, alterations, additions & changes in occupancy of existing structures*; laws & procedures for licensing explosive magazines & race track facilities*; public relations. Ability to interpret variety of technical material in order to advise & train inspectors & conduct inspections; gather, collate & classify information about data, people or things; handle routine & sensitive contracts with & inquiries from contractors, race track officials, government officials & general public; establish friendly atmosphere as supervisor.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

2 yrs. exp. as Building Inspector, 24111; valid driver's license.

-Or 6 yrs. trg. or 6 yrs. exp. in all building trades, 2 yrs. exp. of which included reading blueprints & was beyond apprenticeship level; valid driver's license.

-Or completion of labor union sponsored training program in plumbing, carpentry, electrical, welding & related building trades; 3 yrs. additional exp. in building trades which included reading blueprints & was beyond apprenticeship level; valid driver's license.

-Or equivalent of Minimum Qualifications For Employment noted above.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Not applicable.

UNUSUAL WORKING CONDITIONS:

Requires travel; exposed to varying temperatures, loud noises, dust & various elements & hazards normally associated with construction sites.