

**STATE OF OHIO (DAS)**  
CLASSIFICATION  
SPECIFICATION

**CLASSIFICATION SERIES:**  
Wildlife Propagation Unit Supervisor

**SERIES NO.:**  
2236

**MAJOR AGENCIES:**  
Natural Resources only

**EFFECTIVE DATE**

**SERIES PURPOSE:**

The purpose of the wildlife propagation unit supervisor occupation is to supervise staff in gamebird propagation unit.

At the supervisory level, incumbents supervise lower level-staff.

**CLASS TITLE:**

Wildlife Propagation Unit Supervisor

**CLASS NUMBER:**

22365

**EFFECTIVE DATE:**

12/07/1997

**CLASS CONCEPT:**

The supervisory level class works under general direction & requires thorough knowledge of wildlife management or wildlife biology in order to supervise staff in gamebird propagation unit.

<b>CLASS TITLE</b> Wildlife Propagation Unit Supervisor	<b>CLASS NUMBER:</b> 22365	<b>BARGAINING UNIT:</b> EX
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**EFFECTIVE DATE**

12/07/1997

**JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)**

Supervises propagation unit staff, plans, schedules & implements all phases of gamebird production activities in propagation unit to include collection, care & incubation of eggs, monitoring of incubation facilities, identification & treatment of diseases & nutritional problems, monitoring brood stock & egg-laying conditions, monitoring rearing conditions & facilities relative to stock densities & nutritional condition of birds, determines problems associated with propagation & designs cost effective solutions, makes recommendations & develops new theories for improving production capabilities, participates in design & monitoring of capital improvement projects, assists with budget review, makes research recommendations on production needs & genetic management of brook stock & develops & maintains facility security program & plans, develops & implements facility-wide cooperative farming operations.

Develops & implements program to propagate & harvest warm season grass seed for state-wide distribution to include grass stand establishment, evaluation, maintenance, fertilization & monitoring of harvest operations & seed handling & storage; purchases materials & supplies for propagation facility operations; compiles information & corresponds with minority vendors; solicits bids for purchase orders & requisitions; selects vendors for purchasing pheasants; provides information & assists in development of state contract (i.e., feed nutritional requirements); maintains equipment inventory & property records; prepares & maintains items for state auctions.

Prepares periodic reports & correspondence; schedules, plans & directs building & grounds maintenance to include outdoor pens, indoor pens, egg-laying & incubation facilities & shops; directs maintenance & repair of all equipment to include trucks, tractors, mowers, combines, seed drying/cleaning equipment, compressors, pumps & bulldozers; operates motor vehicle in order to transport gamebirds &/or equipment.

**MAJOR WORKER CHARACTERISTICS:**

Knowledge of wildlife management, wildlife biology; zoology; avian biology; avian disease; supervisory principles & techniques\*; employee training & development; budgeting; herbicide use & regulation; antibiotic use/regulation; Division of Wildlife policies & procedures; Department of Agriculture pesticide regulations; Ohio Seed Law; FDA regulations. Skill in operation of equipment (e.g., tractor, mowers, trucks, compressors, pumps, power hand tools). Ability to recognize unusual or threatening conditions & take appropriate action; deal with many variables & determine specific course of action; maintain accurate records; use proper research methods in gathering data; gather, collate & classify information about data, people or things.

(\*)Developed after employment.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**

Completion of undergraduate core program in wildlife management or wildlife biology to include zoology, avian biology & avian diseases; commercial chemical applicator's license. Valid Commercial Driver's License is required if motor equipment is of type & size regulated by Sections 4506.01 & 4506.02 of Ohio Revised Code.

-Or 18 mos. exp. in production & care of gamebirds; 6 mos. trg. or 6 mos. exp. in coordinating & overseeing propagation unit operations; commercial chemical applicator's license; Valid Commercial Driver's License is required if motor equipment is of type & size regulated by Sections 4506.01 & 4506.02 of Ohio Revised Code.

-Or equivalent of Minimum Class Qualifications For Employment noted above.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**

Not applicable.

**UNUSUAL WORKING CONDITIONS:**

Works outside exposed to weather.